



IRISH ATHLETIC BOXING ASSOCIATION

SAFEGUARDING RISK ASSESSMENT - 2018

CLUB NAME

The IABA wishes to inform Clubs that the recent full commencement of the ***Children First Act 2015*** now requires that a risk assessment procedure be carried out in relation to the potential for harm and abuse that could come to children while they are in our care and attending activities within our organisation.

Section 11 (1) of the Children First Act 2015 states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she commences as such a provider—

- (a) Undertake an assessment of any potential for harm to a child (whilst in our care)
- (b) By Mar 11th 2018 IABA affiliated clubs will be required to display a Child Safeguarding Statement (Section 11 (1b))

Please note that in accordance with the requirements of Section 11 (1) the risk assessment is the risk of abuse to a child and not general health and safety risk.

Once this risk assessment process has been completed you must display, in a prominent position, the IABA Child Safeguarding Statement. This should be displayed in your premises where the promotion of our activities with children (less than 18 years of age) takes place.

Each Club must now discuss and complete this procedure at Club Committee/Board level and must record, sign and date when this took place. Please read the accompanying email notes before you complete this form.

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...
CLUB & COACHING PRACTICES				
Lack of coaching qualification		<ul style="list-style-type: none"> ▪ Coach education policy ▪ Recruitment policy 	<ul style="list-style-type: none"> ▪ Club Committee ▪ Head Coach 	<i>Proof of qualification to be confirmed</i>
Supervision issues		<ul style="list-style-type: none"> ▪ Child Safeguarding Policy - Supervision ratios ▪ Coach Education Policy 	<ul style="list-style-type: none"> ▪ Club Committee ▪ Club Head Coach ▪ Club Children's Officer 	<i>Ongoing review</i>
Unauthorised photography & recording activities		<ul style="list-style-type: none"> ▪ Child Safeguarding (Photography and Use of Images) 	<ul style="list-style-type: none"> ▪ Club Committee ▪ Club Head Coach ▪ Club Children's Officer 	<i>Ongoing review</i>
Behavioural Issues		<ul style="list-style-type: none"> ▪ Code of Conduct ▪ Safeguarding Level 1 (min) ▪ Complaints & Disciplinary rules and procedures 	<ul style="list-style-type: none"> ▪ Club Committee ▪ Club Children's Officer 	<i>Ongoing review</i>
Lack of gender balance amongst coaches		<ul style="list-style-type: none"> ▪ Coach education policy ▪ Child Safeguarding Policy – supervision ratios 	<ul style="list-style-type: none"> ▪ Club Committee ▪ Club Children's Officer 	<i>Ongoing review</i>
No guidance for travelling and away trips		<ul style="list-style-type: none"> ▪ Travel/Away trip policy ▪ Child Safeguarding Training 	<ul style="list-style-type: none"> ▪ Club Committee ▪ Club Children's Officer 	<i>Ongoing review</i>
Lack of adherence with procedures in Safeguarding policy (i.e. mobile phones, physical contact, transport)		<ul style="list-style-type: none"> ▪ Child Safeguarding policy ▪ Complaints & disciplinary rules and procedures 	<ul style="list-style-type: none"> ▪ Club Committee ▪ Children's Officer ▪ Event organisers 	<i>Ongoing review</i>
COMPLAINTS & DISCIPLINE				
Lack of awareness of a Complaints & Disciplinary policy		<ul style="list-style-type: none"> ▪ IABA Complaints & Disciplinary Rules and Procedures ▪ Communications procedure 	<ul style="list-style-type: none"> ▪ Club Committee ▪ Club Children's Officer 	<i>Immediate action needed Greater communication required</i>
Complaints not being dealt with seriously		<ul style="list-style-type: none"> ▪ Complaints & Disciplinary procedure/policy 	<ul style="list-style-type: none"> ▪ Club Committee ▪ Club Children's Officer 	<i>Ongoing review</i>

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REPORTING PROCEDURES				
Lack of knowledge of organisational and statutory reporting procedures		<ul style="list-style-type: none"> Reporting procedures/policy Code of Conduct 	<ul style="list-style-type: none"> IABA Mandated Person Club Designated Liaison Person 	<i>Make policies and procedures available</i> <i>Include in Safeguarding Training (L1)</i> <i>Include in Coach Education Training</i>
Mandated Person - Not appointed - No knowledge of MP		<ul style="list-style-type: none"> Statutory Reporting procedures/policy 	<ul style="list-style-type: none"> IABA 	<i>Publicise identity of Mandated Person</i> <i>Train Mandated Person in their role</i>
No DLP Appointed		<ul style="list-style-type: none"> Statutory Reporting procedures/policy 	<ul style="list-style-type: none"> IABA Club 	<i>Train all DLPs</i> <i>Publicise identity of DLPs</i>
Concerns of abuse or harm not reported		<ul style="list-style-type: none"> Reporting procedures/policy Child Safeguarding Training – Level 1 	<ul style="list-style-type: none"> Mandated Person Designated Liaison Person 	<i>Include in Safeguarding Training (L1)</i> <i>Publicise names of CCOs, DLPs, MP(s)</i> <i>Publicise internal and external reporting procedures</i>
Not clear who young person should talk to or report to		<ul style="list-style-type: none"> Post the names of Club Children’s Officer(s), Designated Liaison Persons and Mandated Person 	<ul style="list-style-type: none"> Club Committee Club Children’s Officer Designated Liaison Person 	<i>Communicate in Club</i> <i>Include in Safeguarding Training (L1)</i>
FACILITIES				
Unauthorised access to designated children’s training areas and to changing rooms, showers, toilets etc.		<ul style="list-style-type: none"> Child Safeguarding policy (supervision) Coach education policy 	<ul style="list-style-type: none"> IABA Club 	<i>Clarify responsibilities before session starts</i>
Unauthorised exit from children’s areas		<ul style="list-style-type: none"> Child Safeguarding policy (supervision) Coach education 	<ul style="list-style-type: none"> Club Committee Club Head Coach Club Children’s Officer 	<i>Clarify responsibilities before session starts</i>
Photography, filming or recording in prohibited areas		<ul style="list-style-type: none"> Child Safeguarding policy (photography) 	<ul style="list-style-type: none"> Club Committee Club Head Coach Club Children’s Officer 	<i>Enforce policy in private changing and wet areas</i>
Missing or found child on site		<ul style="list-style-type: none"> Missing or found child policy 	<ul style="list-style-type: none"> Club Any appropriate club personnel 	<i>Refer to policy and inform Gardai</i>
Children sharing facilities with adults e.g. dressing room, showers etc.		<ul style="list-style-type: none"> Child Safeguarding policy 	<ul style="list-style-type: none"> Club Committee Club Children’s Officer Club Head Coach 	<i>Plan with Club Committee to create a suitable child centred environment in shared facilities</i>

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...
RECRUITMENT				
Recruitment of inappropriate people		<ul style="list-style-type: none"> Child Safeguarding policy (Recruitment) Vetting Procedures 	<ul style="list-style-type: none"> IABA Club Committee Club Children's Officer Any other appropriate club personnel 	<i>Ongoing review</i>
No role description or inadequate role descriptions		<ul style="list-style-type: none"> Recruitment policy 	<ul style="list-style-type: none"> Club Committee Club Children's Officer Any other appropriate club personnel 	<i>Check job description Put supervision in place</i>
Unqualified or untrained people in role		<ul style="list-style-type: none"> Child Safeguarding policy (Recruitment) Safeguarding Training Policy Coach Education Policy 	<ul style="list-style-type: none"> Club Committee Club Children's Officer Any other appropriate club personnel 	<i>Check qualification Ongoing review</i>
Lack of awareness of 'risk of harm' with members and visitors		<ul style="list-style-type: none"> Child Safeguarding Statement Training policy 	<ul style="list-style-type: none"> Club Designated Liaison Person Club Children's Officer National Governing Body 	<i>Communicate Child Safeguarding Statement</i>
COMMUNICATIONS AND SOCIAL MEDIA				
No communication of Child Safeguarding Statement or Child Safeguarding policy members or visitors		<ul style="list-style-type: none"> Child Safeguarding Statement – display Child Safeguarding policy 	<ul style="list-style-type: none"> Club Committee Club Designated Person Club Children's Officer 	Communicate Child Safeguarding Statement Distribute Code or Sections as appropriate
Lack of awareness of 'risk of harm' with members and visitors		<ul style="list-style-type: none"> Child Safeguarding Statement Safeguarding Training policy 	<ul style="list-style-type: none"> Club Committee Club Designated Liaison Person Club Children's Officer 	<i>Communicate Child Safeguarding Statement</i>

Unauthorised photography & recording of activities		<ul style="list-style-type: none"> ▪ Child Safeguarding policy (Photography) 	<ul style="list-style-type: none"> ▪ Club Committee ▪ Club Children's Officer 	<i>Ongoing review</i>
Inappropriate use of social media and communications by under 18's		<ul style="list-style-type: none"> ▪ Code of conduct ▪ Complaints & disciplinary rules and procedures 	<ul style="list-style-type: none"> ▪ Club Committee ▪ Club Children's Officer ▪ Designated Liaison Persons 	<i>Ongoing review</i>
Inappropriate use of social media and communications with under 18's		<ul style="list-style-type: none"> ▪ Child Safeguarding policy ▪ Code of conduct ▪ Complaints & disciplinary rules and procedures 	<ul style="list-style-type: none"> ▪ Club Committee ▪ Club Children's Officer ▪ Club Designated Liaison Person 	<i>Ongoing review</i>
GENERAL RISK OF HARM				
Harm not being recognised		<ul style="list-style-type: none"> ▪ Child Safeguarding policy ▪ Child Safeguarding Training policy 	<ul style="list-style-type: none"> ▪ Club Committee ▪ Club Children's Officer ▪ Club Designated Liaison Person 	<i>Ongoing review</i>
Harm caused by <ul style="list-style-type: none"> - child to child - coach to child - volunteer to child - member to child - visitor to child 		<ul style="list-style-type: none"> ▪ Child Safeguarding policy ▪ Child Safeguarding Training policy 	<ul style="list-style-type: none"> ▪ Club Committee ▪ Club Children's Officer ▪ Club Designated Liaison Person 	<i>Ongoing review</i>
General behavioural issues		<ul style="list-style-type: none"> ▪ Code of Conduct 	<ul style="list-style-type: none"> ▪ Club Committee ▪ Club Children's Officer 	<i>Take disciplinary action where necessary Sign code of conduct</i>

Explanation of terms used:

- **Potential risk of harm to children** – these are identified risks of harm to children whilst accessing activities in the Club
- **Likelihood of harm happening** – the likelihood of the risk occurring in the club measured by you as Low/Medium or High
- **Required Policy, Guidance and Procedure document** – indication of the policy required to alleviate the risk
- **Responsibility** – provider should indicate where the responsibility for alleviating the risk lies
- **Further action...** - indicates further action that might be necessary to alleviate any risk ongoing
- **Child Safeguarding Policy** – this title is the Safeguarding Young People in Boxing Policy <http://www.iaba.ie/site3/wp-content/uploads/2015/09/Safeguarding-Young-People-in-Boxing-Policy.pdf>
- **Club's Children's Officer** – Club Child Protection Officer
- **Designated Liaison Person** – The DLP is also the Club's Children's Officer

This Safeguarding Risk Assessment document has been discussed and completed by *(insert Club)*

on __/__/2018

Signed:

Name:

Chairperson/President:

Date:

Signed:

Name:

Club Children's Officer:

Date: