

**Irish Athletic Boxing Association Rules effective from [            ]**

**IRISH ATHLETIC BOXING ASSOCIATION LIMITED**

**RULE BOOK**

**Rules adopted on [            ] and effective from [            ]**

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**DEFINITIONS**

In the interpretation of these Rules the following words and expressions shall have the meanings so defined and words importing the singular shall include the plural, and vice versa, words importing the masculine include the feminine and words importing persons shall include bodies Corporate.

**2014 Act** means the Companies Act 2014 and every statutory modification, replacement and re-enactment thereof for the time being in force;

**AGM** means an annual general meeting of the Company;

**AIBA** means the International Boxing Association;

**Auditors** means the auditors or auditor for the time being of the Company;

**Board/Board of Directors** means the Board of IABA also being the Board of the Company and also otherwise known as Board Members;

**Boxer** means a male or female who participates in the sport of boxing as set out under AIBA rules and regulations;

**Boxing** means the sport of boxing as set out under AIBA Statutes;

**Chair** means the person for the time being holding such office having been appointed under the terms of the Constitution as Chair of the Board;

**Central Council** means the body set up under Rule 14;

**CEO** means the person appointed under contract to act as the Chief Executive Officer of IABA;

**Chief Financial Officer** means the person appointed under contract to manage the finances of IABA under the management of the CEO;

**Clubs** means those Member Clubs affiliated with IABA in accordance with these Rules;

**Company** means IABA;

**Committee** means any committee appointed by the Board in accordance with these Rules;

**Constitution** means the Memorandum and Articles of Association of IABA;

**County Board** means each County Board set up at local level to represent members;

**Days** means calendar days;

**Directors** means the Directors for the time being of the Board;

**EUBC** means the European Boxing Confederation;

**EGM** means an extraordinary general meeting of the Company;

**Honorary Secretary** means the person for the time being holding such office having been appointed thereto under the terms of the Rules to perform the duties of the Honorary Secretary;

**Honorary Treasurer** means the person for the time being holding such office having been appointed thereto under the terms of the Rules to perform the duties of the Honorary Treasurer IABA;

**Ireland** means the Island of Ireland and for the avoidance of doubt includes the Republic of Ireland and Northern Ireland;

**Irish Athletic Boxing Association (IABA)** means the company registered and operating under the trading name IABA and any reference to a referral to IABA in these rules means to the Board;

**Judicial Bodies** means the Disciplinary Committee and the Appeals Committee;

**Just Sport Ireland** means the independent sports arbitration service run by Just Sport Ireland;

**Members** means the Members of IABA as set out in the Constitution and Rules;

**Member Clubs** means those clubs properly affiliated as Members under the Rules;

**Membership Manager** means the person employed/engaged by IABA to manage all matters pertaining to membership of the IABA;

**Membership Panel** means the panel set up to consider all membership applications in accordance with Rule 6;

**Natural Persons** shall mean an individual human being as distinct from a corporate body or entity;

**Officer Board** means those representatives from Council as set out in Rule 16;

**Official** means any official, judge, referee, coach, director, officer, secretary, servant or representative of IABA or any Body of IABA or of any of its Members at any level;

**President** means the President for the time being holding such office having been appointed thereto under the terms of the Constitution and the Rules;

**Provincial President** means the person appointed as President of each of the Provincial Councils provinces Connacht, Leinster, Munster and Ulster;

**Provincial Councils** means the Provincial Councils of Connacht, Leinster, Munster and Ulster affiliated to the IABA;

**Register of Members** means the register of Members to be kept as required by section 169 of the 2014 Act;

**Rules** means these rules as referred to under the Constitution and as amended from time to time by IABA;

**Standing Orders** means a set of orders and rules governing the procedures of meetings;

**Vice Chair** means the person appointed to act as Chair in the absence of the Chair in accordance with the Constitution and the Rules;

**Vice President** means the Vice President for the time being who shall also act as President in the absence of the President in accordance with these Rules;

**Year** means calendar year.

**RULE 1. NAME AND STATUS**

1. The name of the national governing body in Ireland for the sport of boxing shall be Irish Athletic Boxing Association (IABA).
2. Irish Athletic Boxing Association is the name of IABA's company which is a company limited by guarantee not having a share capital.
3. Copies of the company Constitution are available to the members of IABA for download from the website ([www.iaba.ie](http://www.iaba.ie)) or online directly from the companies office.
4. The principal offices of IABA shall be in the Republic of Ireland.

**RULE 2. STRATEGY, MISSION AND VISION**

1. The IABA shall ensure a strategic plan is developed for the organisation at least every four years.
2. The mission of IABA as set out in the strategic plan is to foster a culture and an environment that nurtures participation, identifies talent and supports all within the boxing family to reach their full potential.
3. The vision of IABA as set out in the strategic plan is to be Ireland's leading Olympic sport, to inspire Ireland to participate in boxing and to achieve international success.

**RULE 3. OBJECTIVES**

The objects for which IABA is established as set out in the Constitution are:

- (i) To foster and develop boxing in Ireland and moral, social and physical education generally as set out under AIBA Regulations.
- (ii) To acquire and take over all or any parts of the assets and liabilities of the present unincorporated body known as the "Irish Amateur Boxing Association";
- (iii) To acquire and takeover all or any part of the assets currently held in Trust for the Company pursuant to the Declaration of Trust dated the 19<sup>th</sup> January 2005 made by John Lynch, Sean McLoinness, Chris Kirwan, Joe Christle, Harry Perry, Don Allen and Brian Byrne ("the Trustees");
- (iv) The Promotion and holding of boxing tournaments and championships;
- (v) Granting permission for the holding of tournaments and championships;
- (vi) Allotting championships to bodies affiliated to the Company, or substantially comprising of the ordinary members of the Company, at national, provincial, county and club level as desirable and with the approval of the board of directors;



- (vii) To promote or take part in international contests and to further the position of irish boxing at international level in any way that is desirable;
- (viii) To select individuals and teams to take part in international competition;
- (ix) To strive to involve the members of the Company in the activities of the Company and in promotion and attainment of the main objects;
- (x) To advance, organise and control the sport of boxing in Ireland;
- (xi) To be the sole arbiter in Ireland with reference to rules, championships, international competitions, disputes and other matters relating to the sport of boxing in Ireland under AIBA Regulations;
- (xii) To set and maintain the standards required of coaches, controllers, planners and event organisers at various levels;
- (xiii) To appeal for, collect and receive money on behalf of the Company;
- (xiv) To develop, publish and administer the rules of boxing in Ireland provided such rules are in compliance with AIBA regulations;
- (xv) To comply with statutory regulations and obligations relating to national governing bodies;
- (xvi) To do all such things as shall be conducive to the attainment of the main object;

#### **RULE 4. INTERNATIONAL AFFILIATION**

1. IABA shall affiliate to the International Boxing Association (AIBA) and the European Boxing Confederation (EUBC) and as part of this affiliation will act as the National Governing Body in Ireland for all disciplines of boxing coming within the remit of the AIBA and EUBC. As part of this affiliation IABA shall be bound by the statutes, constitution, bye laws, codes, rules and regulations which apply to all members of AIBA and EUBC.
2. IABA shall be a member of the Olympic Council of Ireland and shall be the sole representative of the sport of boxing in this regard.

#### **RULE 5. MEMBERSHIP**

1. Members of IABA are those admitted to membership as set out in the Constitution and are specifically;
  - a) Each of the Board of Directors
  - b) Affiliated Clubs
  - c) Affiliated County Boards

- d) The four affiliated Provincial Councils
  - e) Any of the following entities which have affiliated to IABA:-
    - i) The Army Athletic Association
    - ii) The Garda Siochana Athletic Association
    - iii) The P.S.N.I. Athletic Association
    - iv) The Irish Universities Boxing Association
    - v) The Irish Third Level Boxing Association
    - vi) Other affiliated Associations approved by the Board.
2. Individuals including coaches, boxers, participants, administrators, judges and referees are also deemed through their club membership to be bound by these rules. Individuals must complete the appropriate membership form with their club.
  3. Honorary membership may be conferred by the Board as it may determine. Unless a shorter period is stipulated at the time of conferring, honorary membership shall be conferred for life. Honorary members shall not be entitled to vote but may attend and participate at any meeting.
  4. The organisation belongs to the Members recognised under these Rules. Members have rights and obligations as set out under these Rules and under the Constitution.

#### **RULE 6. MEMBERSHIP - APPLICATION AND AFFILIATION**

1. A club shall be affiliated as a member of IABA only after it has fully completed the prescribed forms and paid its annual affiliation and insurance fees subject to the rules set out below. Forms shall be available on the IABA website.
2. Applications shall be made as follows;
  - a) By Clubs to the County Board not later than 30<sup>th</sup> April each year
  - b) By County Boards to the Provincial Councils not later than the 15<sup>th</sup> May each year
  - c) By Provincial Councils to the IABA not later than 31<sup>st</sup> May each year.
3. The IABA shall also endeavour to design and provide a centralised system for applications to be made to the IABA with appropriate safeguards in place to ensure approval and oversight of membership applications from County Boards and Provincial Councils. Members may continue to use the existing application process outlined at (2) above or may use the new centralised system if and when same has been put in place by the Rules Committee.
4. All application forms shall be reviewed by the County Board in the first instance. If the application is in order it shall be approved and signed by that County Board. This approval is then subject to final approval by both the Provincial Council and the IABA. For the avoidance of doubt the membership shall only become effective on the date all approvals have been finalised.
5. The following provisions apply to all memberships;

- a) The affiliation application shall also be accompanied by a copy of the statement of accounts for the previous year if requested.
  - b) Clubs in applying for, or renewing their membership online shall submit their full roll of members.
  - c) All Members shall be enrolled on the Register of Members which is a company law requirement.
  - d) Membership shall not be transferrable.
  - e) Clubs must be members of their respective County Board and the County Board must be members of their Provincial Council. In exceptional circumstances permission may be granted for an existing member club to affiliate to another County Board. Such application shall be made to Central Council.
  - f) Boxing clubs of Universities or IT Colleges, must affiliate through IABA in the same manner as clubs.
  - g) State Services shall affiliate directly to the IABA.
  - h) Renewal of affiliation shall not be granted unless two or more members of the club have boxed in a competition or tournament in the preceding year.
  - i) A club shall not include in its list of members the name of any person who is a member of any other club unless dual membership has been specially authorised by the IABA
  - j) Other entities may on their formation, apply for membership approval to IABA.
  - k) Any individual member participating in boxing, training or physical activities associated with boxing be it Club, County Board, Provincial Council or national team must have completed the member acknowledgement form.
6. As membership applications contain personal data every member who handles, processes or stores such applications must ensure they are acting in compliance with new General Data Protection Requirements (GDPR). Under this legislation members must;
- Obtain and process the information fairly
  - Keep it only for one or more specified and lawful purposes
  - Process it only in ways compatible with the purposes for which it was given initially
  - Keep it safe and secure
  - Keep it accurate and up-to-date
  - Ensure that it is adequate, relevant and not excessive
  - Retain it no longer than is necessary for the specified purpose or purposes
  - Give a copy of personal data to any individual, on request.
  - Delete it on request

Breaches of the legislation incur significant fines and investigations from the Data Protection Office. Legislation also places other obligations such as how sensitive Data (e.g. medical and vetting information) is managed and how data is used for commercial purposes. Members must comply with the IABA Data Protection Policy and the secretary of the relevant body shall be responsible for ensuring compliance of its own body.

7. If a Member has failed to send in its application on time and/or the application is received after the closing date and/or it is not received at all the respective body to

whom the application should have been received (ie. Club, County Board, Provincial Council or IABA) must clearly communicate in writing to the stipulated email or correspondence address of the respective individual or body concerned advising that their application is “late” and allowing them 10 days from the date of such communications to rectify the situation. A late payment fee may be applied to such late applications. This fee shall be set by the Membership Panel but shall be no less than 10% of the outstanding fees due. Only after following the steps set out above may a Member be refused rights of membership such as rights to vote or attend meetings.

8. Any disputes regarding membership or affiliation shall be sent in writing to the IABA Membership Panel which shall consider the matter and make a final decision on all disputes arising including the effective date of any membership. The Panel shall be made up on one member of Council, one member of the Board and one independent member. The independent member shall be agreed jointly by the other two appointed members to the panel and shall preferably be from outside the sport of boxing. The independent member shall chair the panel meetings.
- 9 The Membership Panel may propose new criteria and fees required to affiliate and become a member of IABA from time to time. The Panel may also bring recommendations to the Board with regard to improving the membership process particularly to bring it in line with Data Protection legislation.
10. Affiliation monies shall be lodged in a timely manner to the appropriate bank account of the body concerned. County Boards, Provincial Councils and the IABA shall not accept payments by cash over €3,000.00 which must be lodged and remitted via bank transfer, draft or cheque.

The affiliation charge includes the:

- a) County Board affiliation fee
  - b) Provincial Council affiliation fee
  - c) Central Council affiliation fee
  - d) Insurance premium for the year ahead
11. Members shall not be entitled to any of the rights or privileges of membership including voting rights or attending any meetings whilst subscriptions are in arrears.
  12. No person shall be eligible for election to any office or membership of any County Board, Provincial Council, Central Council unless he is a member of a club or another affiliated entity.

## **RULE 7. OBLIGATIONS OF ALL MEMBERS**

The members of IABA have the following primary obligations;

1. To be bound and comply fully with the constitution, rules, policies, codes and regulations of IABA.

2. To be bound and comply fully with the statutes, constitution, bye-laws, rules, regulations and codes of AIBA and EUBC and the rules of any competition or activity held under their auspices.
3. To be bound and comply fully with any decisions passed by IABA and/or AIBA and EUBC.
4. To comply fully with any request made by IABA including but not limited to providing information into each member club's own organisation and governance.
5. To abide by the spirit and terms of the Sport Ireland Anti-Doping Programme and its rules, including application of sanctions to athletes or other persons, and to respect the authority of, and co-operate with, Sport Ireland, the Anti-Doping Disciplinary Panel and Court of Arbitration for Sport (CAS) on all matters to which its rules relate.
6. Not to take legal action against IABA on any issue relating to the application of IABA's rules, constitution, policies, regulations and procedures or those of its Committees without first pursuing the matter through the internal process. Redress in such cases is available through the Judicial Bodies outlined in these Rules and in the event that these have been exhausted, any such dispute or difference may be referred to Just Sport Ireland for final and binding arbitration.
7. To safeguard children involved in the sport of boxing and take the highest standard of care in respect of child protection and welfare including ensuring compliance with child welfare rules, policies and procedures as laid down by the IABA and legislation.
8. Clubs, County Boards and Provincial Councils are also obliged to comply with specific rules as set out in Appendix 1, 2 and 3 of these Rules respectively.
9. State Service Boxing Associations may institute and control championships and tournaments confined to their own Services and may appoint their own officials who shall, however, be duly qualified and registered with the IABA.

#### **RULE 8. REMOVAL FROM OR CESSATION OF MEMBERSHIP**

1. A member may at any time withdraw from IABA by giving notice but shall remain liable for their subscription for the then current year.
2. A member shall cease to be a member if:
  - a) the Board resolves by not less than two thirds of the Directors that membership of a member be suspended or terminated in accordance with the provisions of the Constitution;

- b) a member fails to pay any affiliation, subscription or other contribution for which the member becomes liable whilst a member within the period laid down for any such payment;
  - c) a member Director is disqualified in accordance with the Constitution;
  - d) a member is convicted of an indictable offence other than road traffic offences or such offences which in the reasonable opinion of the Board do not affect that member's position as a member of IABA.
3. A breach of these rules may result in a member being removed/expelled or suspended from membership of IABA. Such member shall not, following such decision, compete in or take part in any activity or competition under the auspices of IABA. Any member body suspended may be reinstated. Any member body removed/expelled may be replaced by a new member fulfilling the membership criteria.
  4. A former member shall remain liable for all subscriptions (if any) and contributions due or imposed on them up to the date on which they shall cease to be a member and for any sums due by them under the Constitution and shall forfeit all claims to a return of any money paid by them on their admission as a member or by way of subscription or otherwise.
  5. Any Member or members of the I.A.B.A. who attempt to set up a rival Boxing association will have their membership of the I.A.B.A. suspended immediately.

#### **RULE 9. RULES**

1. Rules of IABA shall be available on IABA's website free of charge or from the principal office of IABA at a reasonable administration cost to be set from time to time by that office.
2. IABA accepts no responsibility for the non-possession of Rules by Members nor can the non-possession be pleaded as ignorance of the Rules of IABA. The Rules of all Members must be in conformity with the Rules of IABA. In the event of any discrepancy between the Rules of IABA and Members, the Rules of IABA shall prevail.
3. IABA shall have the power to review the Rules of Member Clubs at any time if considered necessary.

#### **RULE 10. STRUCTURE OF IABA**

1. The bodies of IABA are;
  - a) The Board of Directors
  - b) The Officer Board
  - c) Central Council

- d) Provincial Councils
  - e) County Boards
  - f) Clubs
  - g) State Service Boxing Associations
  - h) The Committees
  - i) The Judicial Bodies which are composed of the Disciplinary Committee and Appeals Committee shall be responsible for all disciplinary matters under the Disciplinary Rules.
  - j) The Administration which includes the CEO and staff of IABA and which manage the day to day administration of the IABA;
2. Only the bodies, or persons who are authorised and empowered under these Rules and the Constitution can act with authority for IABA. Such bodies shall only act in accordance with the powers vested in them.
  3. The bodies of IABA shall be either elected or appointed in accordance with these Rules and the Constitution.

#### **RULE 11. GOVERNANCE OF IABA**

1. The overall governance and control of IABA is vested in the Board on behalf of the members which has such powers and duties as set out in these Rules and the Constitution.
2. The Board shall employ a Chief Executive Officer (CEO) to manage the day to day operational, administrative and management matters within IABA. The CEO shall be accountable to the Board and shall perform all duties in accordance with a contract of employment issued by the Board. The CEO shall be responsible for the employment and management of such other staff as IABA may require to fulfil its objectives.
3. The Officer Board shall act as an advisory body working and liaising with the Board and CEO on behalf of Central Council between meetings of Central Council in accordance with Rule 14.
4. Central Council represents the views of members at national level and its role is set out in Rule 15
5. Provincial Councils represent members at regional level and report to Central Council. Additional Rules specific to Provincial Councils are set out in Appendix 1.
6. County Boards represent members at local county level and report to each respective Provincial Council. Additional Rules specific to County Boards are set out in Appendix 2.
7. Clubs operate locally under the guidance of their respective County Board. Additional Rules specific to Clubs are set out in Appendix 3.

**RULE 12. BOARD OF DIRECTORS – COMPOSITION AND ELIGIBILITY**

1. The Board shall be made up of 10 Directors as set out in the Constitution.
2. Of the 10 Directors, 7 shall be elected from within the boxing membership of the IABA and 3 shall be appointed by a Nominations Committee as set out in Rule 34.
3. The 10 Directors of the Board shall be made up as follows;

7 Elected Directors:

- a) One President: Elected by members at the AGM
- b) Four Provincial Representatives (One Elected from each Provincial Council) or their nominees as set out in Rule 12.10
- c) Two Member Representatives: Elected by members at the AGM

3 Appointed Directors:

- d) One Chair: Appointed by the Nominations Committee
  - e) Two Directors: Appointed by the Nominations Committee
4. Any person wishing to be considered for election or appointment as a Director to the Board must firstly fulfil the criteria set out in these rules and must fulfil a fit and proper persons test to sit as a Director. Any person not meeting this criteria shall not be eligible for election or appointment to the Board.
  5. When setting eligibility criteria in advance of elections for persons seeking to run for election at 3(c) above or for considering persons for appointment at 3(e) above the Nominations Committee;
    - 5.1 must firstly conduct a skills audit of those persons already represented on the Board under 3(a),(b) and (d) above and identify any gap in skill sets as per 5.2 and 5.3 below.
    - 5.2 must then ensure that each of the following competencies are represented on the Board at all times;
      - Legal - qualified Solicitor or Barrister
      - Financial - qualified Accountant or higher
    - 5.2 shall endeavour to ensure eligibility criteria are designed to ensure any remaining positions on the Board are then filled with persons possessing one or more of the following skills and competencies;
      - Medical - qualified Doctor of higher
      - Corporate governance - demonstrable experience on similar board structures or at CEO level with direct governance experience



- Human Relations (HR) – post graduate qualification & senior corporate experience.
- Public Relations (PR) - journalism and /or marketing degree and demonstrable career experience.
- Former Irish Champion Boxer with extensive major international competition/experience and of high standing and renown.

For the avoidance of doubt the list is not exhaustive and the Nominations Committee may consider other skills deemed appropriate to include in this list from time to time.

6. Any person wishing to be considered for election for any position on the Board must be a member of the IABA.
7. Any person wishing to put themselves forward for consideration for election as President above must firstly fulfil eligibility criteria prior to the election. The skills eligibility criteria for the role of President shall be determined by the Nominations Committee in accordance with Rule 23 and Rule 35.
8. Any person wishing to put themselves forward for consideration for election as one of the two Member Representatives at 3(c) above must firstly fulfil a skills eligibility criteria prior to the election. The skills eligibility criteria for the two Member Representatives shall be determined by the Nominations Committee and in accordance with (5) above and as set out in Rule 35.
9. Any person wishing to put themselves forward for consideration for the position of Chair or as one of the two appointed Directors at 3(d) above must firstly fulfil a skills eligibility criteria prior to consideration for appointment. The skills eligibility criteria for the role of Chair and for the two appointed Directors shall be determined by the Nominations Committee as set out in 3(c) above and Rules 21 and 35. In particular the Chair shall possess the necessary professional leadership, communication and corporate governance knowledge necessary to manage and chair the Board of IABA in accordance with Rule 21.3.
10. Once elected at provincial level the elected Provincial President may opt to take up their position on the Board or may hold a special provincial election to elect another individual from its membership to take up this Director position on the Board. The Auditors of IABA shall oversee the election of the provincial presidents or the election of any member to replace the provincial president as a Director on the Board.
11. No substitutes shall be allowed on the Board.
12. No Board member shall be eligible for appointment to any paid executive office in IABA and shall be obliged to step down from the Board prior to taking up any paid appointments.
13. Provisions relating to the rotation of Directors and the filling of casual vacancies on the Board are as set out in the Constitution.

14. Subject to provisions on rotation in the Constitution the following terms of office shall apply to Directors:
  - 14.1 The term of office for the Chair shall be for a three (3) year period. The Chair shall be eligible for two terms of three (3) years subject to a maximum term of office of six (6) years.
  - 14.2 The term of office of all other Directors (including the President) shall be for a two (2) year period. Such Directors shall be eligible for three terms of two (2) years subject to a maximum term of office of six (6) years consecutively, following which period a break of at least two (2) years shall be required to entitle any person to become re-eligible for election and/or appointment for one and only one final two (2) year term.
  - 14.3 No person who has been a Director of the Board for a combined period of eight (8) years or more over any period shall be eligible for election or appointment to the Board.

### **RULE 13. BOARD OF DIRECTORS – POWERS AND DUTIES**

1. General powers and duties of the Board of Directors are set out in the Constitution.
2. The Board shall carry out its duties and exercise its powers to achieve the objects of IABA in accordance with the Constitution. It shall also have the power to deal with such matters not expressly provided for which fulfil the objectives of IABA.
3. Board members shall be obliged to sign a letter of appointment from the Company Secretary outlining their responsibilities.
4. All Directors must complete the necessary company documentation required to sit on the Board and comply with company law and good corporate governance.
5. The Board shall be responsible for ensuring delivery of the strategy and objectives of IABA and upholding the values of the IABA.
6. The Board shall update the membership on its activities.
7. The quorum for meetings of the Board shall be 5.
8. The Board shall establish a set of Standing Orders, in writing, indicating how it shall conduct its business in compliance with the Constitution.
9. The Board may adopt and approve any policies, regulations, codes of conduct, protocols, membership criteria and procedures as required from time to time which shall be binding on all members subject always to compliance with the Rules and the Constitution.
10. The Board may delegate any of its powers to Committees as it deems necessary. The Board shall approve the composition and terms of reference of all Committees and appoint a suitable Chair for each Committee.

11. The Board shall approve the appointment and re-appointment of the Chair and all panel members to the Disciplinary Panel.

#### **RULE 14. CENTRAL COUNCIL – COMPOSITION**

1. The Central Council shall consist of:

An Officer Board;

- a) The President
- b) Vice President
- c) The Honorary Secretary
- d) The Registrar
- e) The Treasurer

Ordinary Members;

- f) The Four Provincial Presidents
  - e) Three representatives from each of the Provincial Councils
  - f) The President of any County Board with 35 clubs or more plus 1 further representative from each of these
  - g) 8 members elected at the Annual General Meeting
  - h) One representative from each of the State Services Associations.
2. The term of office of each member of Central Council shall be for a two (2) year term. No person shall serve more than three (3) two (2) year terms consecutively being a maximum of six (6) years consecutively following which a break of at least two (2) years shall be required to entitle any person to become eligible for election and/or appointment for one and only one final two (2) year term.
  3. No person who has been a member of Central Council for a period of eight (8) years or more at any time shall be eligible for election or appointment to Central Council. For the avoidance of doubt any years already served by existing members of Central Council shall not be counted for the purpose of this rule and only those years served from after the date of adoption of this rulebook shall be counted for the eight (8) year maximum.
  4. The CEO, Medical Commissioner and any member of the Board may attend and participate in any meeting of Central Council but shall not be entitled to vote.
  5. Should a casual vacancy arise on Central Council (other than the position of President) it may be filled at the discretion of the Central Council until the following meeting of Council.
  6. An election policy shall be adopted for elections.

#### **RULE 15. CENTRAL COUNCIL – ROLE AND RESPONSIBILITIES**

1. Central Council shall meet quarterly.
2. Central Council shall have the following role and responsibilities:
  - a) Holding elections at the AGM for the positions of Vice-President, Honorary Secretary, Registrar and The Treasurer on Central Council when such positions become available. Central Council shall follow the elections procedures as outlined for an AGM.
  - b) Updating members on its activities and making presentations to members on various matters pertaining to boxing. This may also include presentations by the CEO or the Board of Directors.
  - c) Updating members on the activities of any Committees.
  - d) Receiving reports from Provincial Councils.
  - e) Discussing issues and topics pertaining to boxing raised by members.
  - f) Providing member's feedback to the Board to enable and assist the Board in achieving its overall objectives.
  - g) Arranging and conducting National Championships, International and Inter Provincial tournaments. Permission to hold International competitions or tournaments, Inter Provincial competitions or 'Charity' tournaments shall be granted only by the Central Council. Application for such permission shall be made through the appropriate governing body or bodies.
  - h) Approval of international events
  - i) Ensuring Provincial Councils, County Boards and their Clubs are acting in accordance with the Rules and the Constitution and are managing their affairs correctly.
  - j) Inquire into and examine the finances, operations and working of any Provincial Council, County Board or Club with the approval of the Board and assistance of the CEO and Chief Financial Officer.
  - k) Make appointments of voluntary assistants to the Honorary Secretary, Honorary Treasurer and Honorary Registrar as the need arises. Such Assistants shall not be entitled to vote. The Central Council shall determine the specific details of the terms of reference for each of these appointments.
  - l) Central Council may enact rules relating to the technical rules of boxing, provided these are not opposed to, or inconsistent with, the rules of AIBA and the Rules and Constitution of IABA. All technical rules enacted or approved by Central Council shall be recorded and advised to members. These must be voted in at next convention or become null and void.

2. Minutes of meetings will be taken by the Honorary Secretary and shall be presented at the next Council Meeting.
3. The President or, in their absence, the Vice President shall chair each meeting of Central Council. In the absence of the Vice President those Officers present shall select one of the Officers to chair the meeting.
4. In the case of equality of votes, the Chair presiding shall have a casting vote in addition to their original vote.
5. The quorum of a meeting of meetings shall be a minimum of fifteen members.
6. A meeting of Central Council shall be set by the President but may also be called by a fifty per cent plus one majority of its members.
7. Any Officer or ordinary member of Central Council who without reasonable cause, absents themselves from three consecutive meetings of Central Council, shall be deemed to have resigned from office.
8. A motion may be put forward by any two paid up Member Clubs or a bloc of 10 Individual members, provided it deals with a single subject and it is approved by the committees of the nominating and seconding Clubs or signed by all 10 Individual members. Motions shall be considered by the Officer Board who will only approve their inclusion in the agenda if it is considered sufficiently important for discussion and if it is not business which is more appropriate for the Board or for any Committee. Motions which contravene the Constitution of the Rules cannot be considered as are more appropriate for an AGM or EGM of the Company. Motions must be submitted in writing to the Honorary Secretary, countersigned by the Chairs of the nominating and seconding clubs, not less than 14 days before the meeting.

#### **RULE 16. OFFICER BOARD OF CENTRAL COUNCIL**

1. The Officer Board shall act as an advisory body liaising between meetings of Central Council. Any decisions which Central Council are entitled to make must be confirmed by the following meeting of the Central Council in order to be deemed valid.
2. The Officer Board shall consist of ;
  - a) The President,
  - b) The Vice President
  - c) The Honorary Secretary
  - d) The Registrar
  - e) The Treasurer

For the avoidance of doubt no officer can also hold a position on a lower board or council such as a Provincial Council or County Board at the same time as being a member of the Officer Board of Central Council.

3. The CEO may attend any meeting of the Officer Board but shall not have a vote.
4. The President shall chair meetings of the Officer Board.
5. The Officer Board shall prepare a report on its work for each Board meeting which may be presented by the President at each Board meeting.
6. The Officer Board shall meet as often as is required to fulfil their function and may be called if requested by three of its members.
7. The quorum for the transaction of the business of the Officer Board shall be three.

## **RULE 17. ANNUAL GENERAL MEETING (AGM)**

### **General Procedures**

1. The AGM of the IABA and the business conducted at an AGM shall take place in accordance with the Constitution.
2. The AGM of the IABA shall take place not later than the 10th October in each year. In exceptional circumstances, not more than 15 months shall elapse between the date of one AGM and that of the next.
3. The AGM shall be held at such time and at such place as the Board shall appoint but in any event shall be called by 21 days' notice in writing at the least in accordance with the Constitution.
6. All Members listed in Rule 5 are entitled to attend and receive notice of the AGM in accordance with the Constitution. Each member organisation listed in Rule 5.1(b)- (e) is entitled to send a maximum of two delegates on its behalf.
7. Each Member Club listed at Rule 5.1(b) is entitled to one vote on behalf of the Club at an AGM. The voting papers shall be issued to the first properly registered delegate in attendance on the day. No other Members shall be entitled to vote.
8. All Members of Central Council may attend the AGM but have no vote.
9. All Elections shall take place at an AGM when vacancies for elected positions arise.
10. The AGM shall announce the names of the Directors representing the 4 Provincial Councils on the Board as and when such vacancies arise.
11. The AGM shall announce the process of the nomination of chair and/or the 2 nominated Director positions as and when such vacancies arise.

### **Voting and Elections**

12. An election policy shall be adopted by IABA for the AGM and read in conjunction with these Rules.
13. Elections shall take place in person by those entitled and present on the day. Voting shall be by way of secret ballot.
14. The candidates in each election will be listed on the ballot papers in alphabetical order.
15. If only one candidate is nominated for a position, the candidate shall be declared elected on receiving a vote of the majority of those voting.
16. In the event of there being more than one candidate for any office a vote shall be taken by those present at the meeting, and the candidate receiving an absolute majority of valid counted votes, after an elimination process if necessary, shall be declared elected. The meaning of an absolute majority vote in this context is the greater in number of votes. For the avoidance of doubt the candidate who has secured at least one extra vote of the valid votes cast ahead of any other candidate will be deemed elected.
17. Votes will be collected via a ballot box. Each member entitled to vote will be asked to place their envelope (containing the completed ballot paper) in the ballot box. A record will be kept of each person that is voting to be counterchecked against the list of person authorised to vote.
18. Once all votes have been cast, the votes will be counted and scrutinised by a representative from the Auditors. Any spoiled votes will not be counted. It shall be a matter for the scrutineers to determine what a spoiled vote is.
19. When the votes have been counted and verified the result shall be passed to the Chair of the meeting who shall announce the result. Details of the numbers of votes cast shall also be given by the Chair.
20. The ballot papers shall be retained for one month after the election by the firm of auditors appointed by the body and shall then be destroyed.

#### **Election for President and two elected Director positions**

21. Any person wishing to be considered for nomination for election as President or as one of the two elected Director positions must be a fully paid up member of a Member Body, be over 18 years of age, and fully comply with the requirements of a Director as set out in the Rules and Constitution and in particular the requirements on eligibility and terms of office as set out in Rule 12.
22. Each nomination must be sent in on the relevant nomination form, signed by the candidate and countersigned by the President and Chair (if any) of the County Board or Provincial Council nominating or by the four separate clubs. Nominated persons must accept the nomination in order to be put forward. Persons nominated for election must be formally seconded by a delegate from another Member Body other than that of the proposer. Nomination forms shall be available from the IABA and must be submitted to the Company Secretary no less than 14 days prior to the AGM. Nomination forms shall be examined by the Nominations Committee to ensure those persons nominated are

eligible for election. A final list of candidates shall be issued to all members at least 7 days prior to the AGM.

23. Candidates putting themselves forward must comply with the fit and proper persons test prior to being eligible for election. By running for election candidates accept that they shall become Directors of the Company and shall ensure they comply with complete all necessary company forms as are required in relation to such directorship within 14 days of their election or appointment to the Board and prior to taking part in their first Board meeting.

### **Nominations and Eligibility for Election to Central Council**

24. Any person wishing to be considered for nomination for election as Vice President, Honorary Secretary, Registrar, Treasurer or for one of the other elected positions on Central Council must be a fully paid up member of a Member Body, be over 18 years of age, and be in a position to comply with the roles as set out in this rule book.
25. No person shall be eligible for election or nomination unless they comply with the rules on Terms of Office at Rule 14.2 above.
26. Nominations must be submitted on the official nomination form available from the IABA and must be submitted to the Company Secretary no less than 14 days prior to the AGM. A final list of candidates shall be issued to all members at least 7 days prior to the AGM.
27. Nominations for the election of officers or as members of the Central Council must be made by a County Board or by a Provincial Council or by not less than four clubs. A candidate may be validly nominated for both one officer position and as a Council Member but may run for one position only. The nomination form/ papers to be signed by the President and/or Secretary of the nominating unit.

### **RULE 18. EXTRAORDINARY GENERAL MEETING (EGM)**

1. The Directors may, whenever they think fit, convene an EGM in accordance with the provisions set out in Constitution
2. In addition, and in accordance with the Constitution, an extraordinary general meeting of the Company shall be convened on the written requisition, with cause stated, of one or more Members holding, or together holding, at the date of the deposit of the requisition, not less than 10 per cent of the total voting rights of all the Members having, at the date of deposit, the right to vote at general meetings of the Council.
3. The meeting shall be conducted in line with procedures for an AGM and all provisions applying to an AGM apply to an EGM where appropriate.

### **RULE 19. PROVINCIAL COUNCILS**

1. The Provincial Councils of IABA are Leinster, Munster, Connacht and Ulster
2. Each Provincial Council shall consist of the following;



- a) President who shall be an Officer of the Provincial Council
- b) Vice President who shall be an Officer of the Provincial Council
- c) Secretary who shall be an Officer of the Provincial Council
- d) Treasurer who shall be an Officer of the Provincial Council
- e) Registrar who shall be an Officer of the Provincial Council
- f) Medical Registrar who shall be an Officer of the Provincial Council
- g) Child Protection Officer
- h) Two representatives from each County Board with 35 clubs or more under its jurisdiction
- i) One representative from each other County Board.

For the avoidance of doubt no person shall hold more than one role at any one time on the same Provincial Council

3. Rules relating to Provincial Councils are set out in Appendix 1

#### **RULE 20. COUNTY BOARDS**

1. Each County Board shall consist of the following;
  - a) President who shall be an Officer of the County Board
  - b) Vice President who shall be an Officer of the County Board
  - c) Secretary who shall be an Officer of the County Board
  - d) Treasurer who shall be an Officer of the County Board
  - e) Registrar who shall be an Officer of the County Board
  - f) Medical Registrar who shall be an Officer of the County Board
  - g) Child Protection Officer
  - h) Clubs

For the avoidance of doubt no person shall hold more than one role at any one time on the same County Board

2. Rules relating to County Boards are set out in Appendix 2

#### **RULE 21. ROLE OF CHAIR OF THE BOARD**

1. The Chair shall be selected by the Nominations Committee to act as Chair of IABA in accordance with the terms of reference of the Nominations Committee and eligibility criteria set down and in accordance with the Constitution
2. The Chair shall chair all meetings of the Board and the Company in accordance with the Constitution and shall carry out all duties in the best interests of IABA and the company as a whole
3. The Chair shall possess the necessary professional leadership, communication and corporate governance knowledge necessary to manage and chair the Board of IABA.

4. The Chair shall dedicate sufficient time to working with the Board, the Central Council and the CEO on all matters pertaining to IABA.
5. The Chair shall lead the Board, instilling the values of IABA and ensuring constructive relations between all bodies of the IABA and the executive staff.
6. The Chair shall work closely with the President and the CEO.
7. The Chair shall become a Director of the Board and as such shall become subject to company law requirements. The Chair shall complete all necessary paperwork and attend meetings of the Board as they arise.

**RULE 22. ROLE OF VICE-CHAIR OF THE BOARD**

1. In the absence of the Chair, the Vice-Chair shall preside at meetings that the Chair does not attend and on such occasions shall have the powers and responsibilities of the Chair.
2. The Board shall appoint one of its own members to act in the position of Vice-Chair.

**RULE 23. ROLE OF PRESIDENT**

1. The President is elected by those entitled to attend and vote at the AGM in accordance with these Rules and the Constitution.
2. The President shall represent the IABA as an honorary figure head of the organisation and shall possess the necessary leadership and communication qualities necessary to support the objects and strategy of IABA and carry out all duties in the best interests of IABA and the Company as a whole.
3. The President shall dedicate sufficient time to working with the Board, the Central Council and the CEO on all matters pertaining to IABA. The President shall work closely with the Chair and the CEO.
4. The President shall as Chair of the Central Council and preside over its proceedings and meetings.
5. The President on election shall become a Director of the Board and as such shall become subject to company law requirements. The President shall complete all necessary paperwork and attend meetings of the Board as they arise as provided in these Rules.

**RULE 24. ROLE OF VICE PRESIDENT**

1. The Vice President is elected by those entitled to attend and vote at Central Council.
2. In the absence of the President, the Vice-President shall preside at meetings that the President is unable to Chair and on such occasions shall have the powers and responsibilities of the President in accordance with these Rules.

**RULE 25. ROLE OF HONORARY SECRETARY**

1. The Honorary Secretary is elected by those entitled to attend and vote at Central Council.
2. The Honorary Secretary shall possess the necessary skills required to undertake the role which includes but is not limited to;
  - a) Consulting with the President to draw up the agenda for each meeting of Central Council.
  - b) Recording and keeping safe minutes of all Central Council meetings.
  - c) Working with the President in preparing reports for Central Council.
  - d) Reporting to the CEO on matters as requested.
  - e) Present to meetings, deal with and file all correspondence
  - f) Ensuring a copy of any communication addressed to the Honorary Secretary is copied to the CEO immediately and inform the CEO of any notification of a claim for compensation against the IABA
3. The Honorary Secretary shall carry out duties in furtherance of the best interests of IABA and the company as a whole.

**RULE 26 ROLE OF COMPANY SECRETARY**

1. The Company Secretary shall be appointed by the Board and shall report directly to the Board on all company secretarial matters as required by the companies' acts.
2. The Company Secretary shall ensure compliance with all company law and regulatory affairs including but not limited to recording and keeping safe, minutes of all Board and Company meetings.
3. The Company Secretary shall be responsible for preparing all papers, notices and agenda items for all meetings and ensuring requisite quorums are in place.
4. The Company Secretary shall be responsible for ensuring all rule changes passed by the members are incorporated into the Rules and made available to Members.
5. The Company Secretary shall keep a Register of Members.
6. The Company Secretary shall attend all Board meetings but shall not be a member of the Board or be entitled to vote.
7. The Company Secretary shall also be responsible for;
  - a) signing the company's annual returns and certifying the financial statements;
  - b) keeping the company's minutes of meetings;

- c) keeping, and making available for inspection the company's registers, such as register of members;
  - d) communicating with the company's members, for example - notifying the members of company meetings.
  - e) The Company Secretary shall liaise with the Auditors of IABA.
7. The Company Secretary shall carry out duties in furtherance of the best interests of IABA and the company as a whole.

#### **RULE 27. ROLE OF HONORARY TREASURER**

1. The Honorary Treasurer is elected by those entitled to attend and vote at Central Council.
2. The Honorary Treasurer shall possess the necessary skills required to undertake the role which includes but is not limited to;
  - a) Recording and keeping safe financial records and accounts relating to Central Council.
  - b) Working with the President in preparing financial reports for presentation to Central Council.
  - c) Work with / Reporting to the Chief Financial Officer and CEO when requested.
  - d) Ensuring a copy of any communication addressed to the Honorary Treasurer is copied to the CEO immediately.
  - e) Account for any monies received and lodge same without delay with the accounts manager.
3. The Honorary Treasurer shall carry out duties in furtherance of the best interests of IABA and the company as a whole.

#### **RULE 28. ROLE OF THE REGISTRAR**

1. The Registrar is elected by those entitled to attend and vote at Central Council.
2. The Registrar shall possess the necessary skills required to undertake the role which includes but is not limited to;
  - a) Keeping a register of certified officials (referees, judges etc.) and other bodies of the IABA.
  - b) Keeping records of prominent boxers.
  - c) Ringside judges and referees.
  - d) Record of all cups and trophies and their current locations.
3. The Registrar shall carry out duties in furtherance of the best interests of IABA and the Company as a whole.

#### **RULE 29. MEDICAL COMMISSION AND MEDICAL COMMISSIONER**

1. The Medical Commission under the Chairmanship of the Medical Commissioner shall oversee governance in regard to all medical matters.
2. The Board shall appoint a Medical Commissioner.
3. The Medical Commissioner shall attend all meetings of the Medical Commission and will liaise with Medical Registrars of appropriate Provincial Councils and with all doctors engaged with IABA. Their primary duty is to promote high standards in the maintenance of medical records for all boxers and to ensure confidentiality at all times in doing so.
4. The Medical Commissioner shall carry out duties in furtherance of the best interests of IABA and the Company as a whole.
5. The Medical Commissioner shall ensure that all changes to IABA medical procedures are conveyed to all members of the Medical Commission.
6. The Medical Commission may conduct seminars on any medical matters.
7. The Medical Commissioner shall be notified in writing of all meetings of Central Council and they may attend but may not vote.

**RULE 30.      ROLE OF THE CHIEF EXECUTIVE OFFICER (CEO)**

1. The Board shall delegate the day to day management of IABA to the CEO. The CEO shall present reports to the Board and attend Board meetings as required. The CEO shall report to the Chair of the Board in accordance with a contract of employment and in line with company law.
2. The CEO shall take direction and instruction directly from the Chair of the Board but shall liaise with all other Directors and Officers as required.
3. The CEO shall work closely with the Chair, President, Honorary Secretary and Honorary Treasurer in respect of their roles and ensure good and effective communication with persons holding these positions. In particular, the CEO shall ensure that any matters which may fall within the remit of these persons are notified to them without delay. The CEO shall also agree a protocol for advance notification of any important press releases to the Chair and President.

**RULE 31.      COMMITTEES**

1. The Board shall appoint Committees as it deems necessary from time to time to act in an advisory capacity on various issues and to provide oversight where appropriate. The Board may also disband committees if the need arises.
2. The following committees shall (but not limited to) be established by the Board;
  - a) High Performance Advisory Committee
  - b) High Performance Selection Committee

- c) Non High Performance Selection Committee
  - d) Nominations and HR Committee
  - e) Child Protection Committee
  - f) Audit Committee
  - g) Finance Committee
  - h) Championship Committee
  - i) Anti-Doping Committee
  - j) Judges, Referees and Coach Development Committee
  - k) Coaching Committee
  - l) Rules Committee
  - m) Club Development Committee
  - n) Medical Commission
  - o) Disciplinary Committee
  - p) Appeals Committee
3. The Board shall approve the constitution and terms of reference of each Committee. Committees shall act in accordance with their terms of reference and the powers and duties delegated to them.
  4. Committees shall keep minutes of their meetings, details of each Committee member's appointment together with proper books and accounts for any financial transactions.
  5. The Board shall have power to call upon Committees to produce any financial records, letters, documents and other evidence which the Board may request. Any Committee which does not comply with the terms of this rule may be subject to disciplinary sanctions including but not limited to suspension of the Committee.
  6. The Chair of each Committee shall provide regular reports to the Board on the activities.
  7. Each Committee shall be constituted in accordance with these rules.
  8. The Board shall nominate a Chair for each Committee.
  9. No person shall be appointed to any Committee who may have or may be perceived to have a conflict of interest in the outcome of any Committee work or deliberations.

#### **RULE 32. HIGH PERFORMANCE ADVISORY COMMITTEE**

1. A High Performance Advisory Committee shall be put in place to take responsibility for providing support and challenge regarding the high performance programme.
2. The High Performance Advisory Committee shall agree the overall remit and reach of the programme and agree which levels of boxing shall be incorporated within the High Performance programme.
3. The High Performance Director shall lead the High Performance programme under a contract of employment and shall have full autonomy for selection of High Performance

Teams in accordance with best practice, policy and overall standards agreed in consultation with the High Performance Advisory Committee.

4. The Committee shall comprise of the:
  - a) CEO
  - b) High Performance Director;
  - c) One Nominated member of the Board;
  - d) Two nominated members of the Central Council;
  - e) Two independent High Performance experts.
5. The committee's primary function is to review the strategy, plans, budget and progress of the high performance programme and act as an oversight body across each of these areas. It also operates as a sounding board for, and provider of advice and challenge to the High Performance Director.
6. The Committee shall have full autonomy for all elements of the programme including management of the Board approved budget and finances assigned to the programme, agreeing overall policy for selection of squads and athletes participating in the programme and agreeing a disciplinary policy in respect of participants within the programme. The Committee shall meet on a quarterly basis
7. All members of the Committee shall act independently and shall avoid any potential conflicts of interest with respect to their role such as providing services to the programme or personal coaching to boxers within the programme.
8. The independent experts should come from outside of the structures of the IABA and may or may not have a background in boxing. However, they shall have a strong, recognised level of expertise in world class high performance structures and systems.
9. The High Performance Director shall have the final say on all team selections after considering input from the High Performance coaches involved in the programme in accordance with Rule 33. The committee is not empowered to veto or amend decisions made by the High Performance Director.

### **RULE 33. HIGH PERFORMANCE SELECTION COMMITTEE**

1. At its first meeting each year, the Central Council will establish a High Performance Selection Committee comprising:
  - a) High Performance Director;
  - b) High Performance Coach/Coaches;
  - c) Two nominated members of the Central Council;
2. The Committee shall meet as required, to discuss issues around team selections. In particular, the Committee shall ensure that all stakeholders are acquainted with significant issues which are perceived to be relevant to the selection process.

3. The High Performance Director shall have the final say on all elite team selections

**RULE 34. NON-HIGH PERFORMANCE SELECTION COMMITTEE**

1. The Non-High Performance Selection Committee shall be responsible for advising on the selection of all non-High Performance teams and squads other than those selections which are agreed as being the sole responsibility of the High Performance Advisory Committee.
2. The constitution of this committee shall be agreed by the Board.
3. This Committee will meet on a monthly basis, or as required, to discuss issues surrounding team selections. In particular, the Committee will ensure that all stakeholders are acquainted with significant issues which are perceived to be relevant to the selection process.
4. The Selection Committee shall follow selection criteria. All other decisions regarding selections shall be made in accordance with selection criteria as set out in policies prepared by the Selection Committee
5. The Committee shall have such powers and responsibilities as delegated to it by the Board and as stipulated in its terms of reference approved by the Board.

**RULE 35. NOMINATIONS AND HUMAN RESOURCES COMMITTEE**

1. The Committee shall have such powers and responsibilities as delegated to it by the Board and as stipulated in its terms of reference approved by the Board.
2. The Committee shall comprise of:
  - a) 1 representative from the 3 appointed Board members
  - b) 2 representatives from the 7 elected Board members
  - c) 1 representative nominated by Sport Ireland
  - d) 1 representative nominated by the Carmichael Centre or similar independent body which provides support services in board and governance matters
3. The Committee shall be responsible for preparing an overall skills set and eligibility criteria for all positions on the Board of Directors including a fit and proper persons test in accordance with Rule 12. Such criteria shall be approved by the Board of Directors.
4. Following receipt of nominations for the position of President, the Committee shall determine the eligibility of such nominees in accordance with eligibility criteria prior to any person being put to the members for consideration for election at the AGM.



5. The Committee shall conduct an open transparent process for the nomination of a Chair with suitable skills as set out in Rule 21. This process shall be conducted prior to the end of the term of office of the incumbent Chair.
6. In accordance with Rule 12, in advance of any elections, the Committee shall conduct a skills set examination of the Board and determine a skill sets criteria which must be met by any person wishing to be eligible for election to the Board.
7. The Committee shall conduct an open transparent process for the nomination of the two nominated Directors to the Board in accordance with the skills set and eligibility criteria as set out in Rule 12.
8. All candidates for nomination shall be submitted for final approved to the Board.
9. The Committee shall also act on behalf of the Board in respect human resource matters pertaining to the CEO and the Staff.

**RULE 36. CHILD WELFARE AND VETTING REVIEW PANEL**

1. The Child Welfare and Vetting Panel shall be comprised of members approved by the Board with appropriate experience and expertise.
2. The Child Welfare and Vetting Panel shall be responsible for considering and determining all matters referred to it in accordance with the IABA Child Welfare and Vetting policies including but not limited to the approval of codes and policies, the review of stand down orders and vetting decisions and any other matter pertaining to child welfare.
3. The Panel shall work closely with the Child Protection Officer who shall attend each meeting.
4. The Panel shall have such powers and responsibilities as delegated to it by the Board and as stipulated in its terms of reference approved by the Board.

**RULE 37. FINANCE AND AUDIT COMMITTEE**

1. The Finance and Audit Committee shall comprise of:
  - a) 2 Board members
  - b) 1 qualified accountant appointed by the Board
2. The Treasurer, CEO and Chief Financial Officer shall be invited to each committee meeting to provide updates and inputs.
3. The purpose of the Finance and Audit Committee is to assist and where relevant make recommendations to the Board on discharging its responsibilities as they relate to financial reporting, external and internal audits, operational controls, compliance, risk management and governance arrangements within IABA.

4. The Committee is a three-person committee appointed by the Board which meets a minimum of four times per annum and reports on its findings and recommendations in writing to the Board.
5. The Audit Committee may also be requested to assist in other audit functions of the IABA.
6. The Committee shall have such powers and responsibilities as delegated to it by the Board and as stipulated in its terms of reference approved by the Board.

#### **RULE 38. CHAMPIONSHIP COMMITTEE**

1. This committee shall be selected from the Central Council to assist in the running of the National Championships.
2. The Board shall approve the Committee and the Chair.
3. The Committee shall;
  - a) Records weight and checks details of each boxer's Record Book at the weigh-in.
  - b) Assist in the making of the draw and the running of the Championships.
  - c) Hold meetings at regular intervals during the Championships.
  - d) Record and report all matters concerning the National Championships to the Central Council.

#### **RULE 39. ANTI-DOPING COMMITTEE**

1. The Committee shall be constituted as follows;
  - a) 1 Board member
  - b) 2 members with suitable expertise nominated by the Board
2. The Anti-Doping Officer of IABA shall attend to provide inputs and updates.
3. The Anti-doping Committee is responsible for monitoring and ensuring compliance of IABA with the Sport Ireland and Sport Northern Ireland Anti-Doping Rules and the development and implementation of the IABA Anti-Doping education strategy.
2. The Anti-Doping Committee shall ensure appropriate education and training courses are rolled out within IABA for all boxers, coaches and support personnel.
3. The Committee shall have such powers and responsibilities as delegated to it by the Board and as stipulated in its terms of reference approved by the Board.

#### **RULE 40. JUDGES AND REFEREES COMMITTEE**

1. The Committee shall be constituted by members appointed by the Board with relevant expertise and experience.
2. The Registrar of the IABA shall be attend all meetings.
3. The Committee shall direct policy in relation to such matters as referees, judges, other boxing officials, championship boxing competitions and promotions.
4. The Committee shall have such powers and responsibilities as delegated to it by the Board and as stipulated in its terms of reference approved by the Board but shall include:
  - (a) Select 3 persons to attend at Ringside for national championships to monitor performances of officials and present reports to Registrar
  - (b) Organise seminars and workshops
  - (c) Assist in the training of potential referees and judges

#### **RULE 41. COACHING COMMITTEE**

1. The Committee shall be constituted by members appointed by the Board with relevant expertise and experience.
2. The Committee shall direct policy in relation to coach development.
3. The Committee shall have such powers and responsibilities as delegated to it by the Central Council/ Board and as stipulated in its terms of reference approved by the Board.

#### **RULE 42. RULES COMMITTEE**

1. The Committee shall be constituted by members appointed by the Board with relevant expertise and experience with at least one member of the Board with legal expertise.
2. The CEO shall also attend all meetings and provide input.
3. The Rules Committee shall deal with all matters pertaining to these Rules including making recommendations and proposals for rule changes.
4. The Rules Committee shall meet at least 4 times a year to consider any changes necessary to Rules.
5. All proposals for rule changes shall be forwarded to the Board for approval prior to sending to members for consideration at an annual meeting.
6. The Committee shall have such powers and responsibilities as delegated to it by the Board and as stipulated in its terms of reference approved by the Board.

**RULE 43. ALTERATIONS TO RULES**

1. These Rules may only be amended at an AGM (or an EGM if urgent) by the Members.
2. The Rules Committee shall firstly consider any necessary rule changes on an annual basis
3. Proposed alterations to rules may be submitted by the Board, Officer Board, Central Council, Provincial Council, County Board, Club or any paid up Member for consideration by the Rules Committee. Such proposals must be sent to the Chair of the Rules Committee not later than the 31st January in any year for consideration before the next general meeting.
4. All proposed alterations to Rules shall be debated and considered by the Rules Committee in the first instance. The Rules Committee may contact the sender to discuss the proposed changes. The Rules Committee shall send its final proposed rule changes to the Board for its review
5. The Board may make amendments to the suggested rule changes in order to ensure rule changes are in keeping with the Constitution, AIBA statutes and regulations, company law and good corporate governance practices.
6. Once the Board has finalised its review proposed rule alterations, amendments and addenda shall be submitted to the members for their consideration at the next general meeting.
7. No alteration to the Rules shall be made unless supported by a two thirds majority of those present and voting at a general meeting.
8. When the meeting has considered and voted on the proposed changes, the Chair shall announce that the changes shall take effect 7 days after the meeting.
9. Any Rule alterations approved by the meeting shall be reflected in an updated version of the Rules which shall be published on the IABA website within 7 days of the by the Company Secretary.

**RULE 44. CODES OF CONDUCT**

All Athletes and Officials shall sign up to and comply with any codes of conduct drawn up by relevant IABA Committees and approved by the Board.

**RULE 45. ATHLETE AGREEMENTS**

All boxers participating in the High Performance Programme or representing IABA at national level will be obliged to sign up to athlete agreements as approved by the High Performance Advisory Committee. A template of such agreement shall also be provided to all Provincial Councils for their use at provincial level.

**RULE 46. CHAMPIONSHIPS**

1. The Central Council shall arrange and conduct the National Championships, International and Inter Provincial tournaments.
2. Rules relating to championships shall be laid down in separate championship rules as determined by the relevant Championship Committee.

**RULE 47. COMPETITIONS, TOURNAMENTS AND TRAVEL**

1. Permission to hold International competitions or tournaments, Inter Provincial competitions or 'Charity' tournaments shall be granted only by the Central Council. Application for such permission shall be made through the appropriate governing body or bodies. Members of IABA shall not participate or assist in any way in any unlicensed tournaments.
2. A club, or a member of a club, shall not assist in the promotion of or participate in, a tournament or contest not sanctioned by the immediate governing body be it the County Board, the Provincial Council or the Central Council as appropriate. A club organising a tournament shall, before advertising the details of the programme submit the proposed programme to and obtain the permission of the immediate governing body.
3. A club tournament to include a boxer or boxers from outside Ireland shall not be arranged without notifying Central Council in writing. Similarly an invitation to a club to box outside Ireland shall not be accepted without the permission in writing of the Central Council.
4. The proceeds of all approved boxing tournaments at Club, County, Provincial and International level shall only be used to further the objects and interests of IABA.
5. Clubs shall seek permission from their immediate governing body when travelling outside the County and within the Province. Clubs shall seek County and Provincial approval before travelling outside their province.
6. A club boxer having given their consent to take part in a contest must endeavour to fulfil their engagement unless prevented from doing so by exceptional circumstances. In such circumstances the earliest possible notice should be given to the promoting club or body.
7. All fees for tournaments are payable in advance. The governing body will decide tournament fees on a year to year basis.

**RULE 48. INSURANCE**

All members shall be insured by IABA while participating in Boxing events and activities sanctioned and approved by IABA provided:

- a) They are members of a fully affiliated Club of IABA
- b) Pro boxers/coaches are not sparring and competing with Amateur boxers.

- c) Are in compliance with Rules and policies of IABA.

**RULE 49. ASSETS**

The assets of IABA are managed, monitored and controlled in accordance with an Asset Management policy as determined by the Board.

**RULE 50. MEMBERS BOOKS, ACCOUNTS AND MINUTES**

1. Proper books and accounts shall be kept for all financial transactions.
2. Minutes shall be kept of every meeting and recorded in a minute book kept for that purpose.
3. The Board through the Chief Financial Officer and in conjunction with the Treasurer shall have power to call upon Members to produce any financial records, letters, minutes, documents and other evidence which the IABA may request from time to time. Any Member who does not comply with the terms of this rule may be subject to disciplinary sanctions including but not limited to suspension.

**RULE 51. FINANCIAL AFFAIRS OF IABA**

1. The financial year of IABA shall end on 31<sup>st</sup> December each year
2. The financial affairs of IABA shall be managed in accordance with proper accounting and legislative requirements. A financial policy shall be agreed by the Board from time to time and managed by the Chief Financial Officer.
3. The Chief Financial Officer shall report with the CEO in conducting their duties.

**RULE 52. AUDITORS**

1. IABA shall appoint a firm who are members of a recognised body of accountants and they shall hold office as Auditors until the next AGM.
2. The remuneration of the Auditors shall be agreed by the Board.
3. The Audit Committee shall liaise with Auditors on an annual basis.

**RULE 53. EXPENSES**

Reasonable expenses incurred by Directors, Members and Staff in the course of their duties may be reimbursed in accordance with the provisions of the Expenses Policy which shall be approved and amended by the Board from time to time.

**RULE 54. ANTI-DISCRIMINATION, HARRASSEMENT AND BULLYING**

1. IABA is committed to equality of opportunity and fairness.
2. Equality of opportunity at IABA means that in all our activities we shall not discriminate or in any way treat anyone less favourably, on grounds of gender, sexual orientation, race, political affiliation, age, marital status, family dependants, nationality, ethnic origin, colour, religion, disability or membership of the traveller community. This includes:
  - a) Employment
  - b) Working environment
  - c) Coaching and Education
  - d) Boxing development activities
  - e) Selection for representative teams
  - f) Elections and appointments.
  - g) Volunteers
3. IABA shall not tolerate sexual or racially-based harassment or other discriminatory behaviour or harassment including bullying, whether physical or verbal, and shall work to ensure that such behaviour is met with appropriate disciplinary action in whatever context it occurs.
4. Relevant policies and procedures shall be adopted and published to set out appropriate standards, safeguards, complaint mechanisms and sanctions for transgression of these principles.

**RULE 55. SAFEGUARDING CHILDREN AND VULNERABLE ADULTS**

1. IABA shall appoint a National Children's Officer who shall receive such training and education as necessary to fulfil the role.
2. The National Children's Officer shall be responsible for agreeing a child welfare and safeguarding policy for children and vulnerable adults with the CEO which shall be subject to approval by the Board. The Policy shall set out the codes and policies of IABA, including procedures in relation to stand down orders and vetting procedures and any other matters pertaining to child welfare.
3. Any person appointed to hold a position in a position of regular work within a boxing club (has regular access to children and/or vulnerable persons) must be a member of that boxing club and have complied with the Garda/Access N.I. Vetting procedure.
4. Each Club, County Board and Provincial Council shall also appoint a Child Protection Officer and they shall have undertaken and passed a relevant Child Protection Officer

course and must not hold the position of President, Secretary or Treasurer of the club. All affiliated clubs shall name the qualified “Child Protection Officer” on the Affiliation Form.

5. The CPO shall be the designated liaison officer for IABA in accordance with legislation and shall receive such training and education as necessary to fulfil the role.
6. The National Children’s Officer shall report to the CEO on their activities.

#### **RULE 56. DATA PROTECTION**

IABA shall ensure all data and personal information under its control shall be held and maintained in accordance with the IABA Data Protection Policy and relevant legislation.

#### **DISCIPLINARY RULES**

#### **RULE 57. SCOPE OF DISCIPLINARY RULES**

1. The rules set out in the disciplinary section of this rulebook apply to:
  - a) Members of the IABA;
  - b) Participants and Officials;
  - c) Anyone with an authorisation from the IABA to be involved in boxing, in particular with regard to a tournament, competition or other boxing activity or event under the jurisdiction of the IABA;
  - d) Spectators.
2. The rules apply to every tournament, activity and competition under the jurisdiction of the IABA if the rules, constitution, regulations, codes, policies, practices or guidelines of IABA are breached;
3. These rules do not apply to Doping Offences which are handled by Sport Ireland and/or Sport Northern Ireland as appropriate.
4. If there are any omissions in these rules, the disciplinary bodies shall decide in accordance with best practice as a whole.
5. In order to protect the integrity of competitions, amendments made to disciplinary sanctions during the course of any competition shall not apply for the duration of the said competition.
6. Every member and body of IABA is responsible for the actions of its participants, officials and spectators.



7. Except where otherwise provided for, time limits referred to in these rules shall begin from the day after receipt of notification.
8. These Rules shall also be supported by a disciplinary procedures document which shall be approved by the Board and reviewed regularly. These procedures shall be written up and available to all members. The procedures document shall set out in greater detail how disciplinary cases will be handled and the various processes, protocols and timeframes involved.

#### **RULE 58. OFFENCES**

1. The following are deemed offences which may be subject to sanction
  - a) Breach of Rules
  - b) Disciplinary offences reported by an Official
  - c) Provision of misleading or inaccurate information
  - d) Taking part in brawls or fights
  - e) Misconduct
  - f) Inciting hatred or violence
  - g) Ineligibility
  - h) Failure to fulfil an engagement without adequate notice
  - i) Offensive behaviour
  - j) Using racial or discriminatory or sectarian behaviour
  - k) Engaging in intimidation or threatening behaviour
  - l) Bringing the sport of boxing or the IABA into disrepute
  - m) Making disparaging comments
  - n) Breach of policies or procedures
  - o) Breach of Child Welfare policies
  - p) Subject of Statutory Authority investigation
  - q) Forgery or falsifying documents
  - r) Corruption
  - s) Manipulating or conspiring to influence results
  - t) Betting and Gambling
  - u) Improper conduct by spectators
  - v) Failure to provide adequate Health and Safety
  - w) Failure to respect decisions
  - x) Failure to co-operate with investigations by Disciplinary Officer
2. The list of offences above is not exhaustive. The Disciplinary Officer may bring a charge for any other offence not listed above if in their reasonable opinion it is warranted in the circumstances.

#### **RULE 59. DISCIPLINARY BY HEAD COACH/ TEAM MANAGER /HIGH PERFORMANCE DIRECTOR**

1. The Head Coach or Team Manager or High Performance Director (whoever is the most senior and present at the time) of a representative team or training camp at home or abroad shall, have the power to take such steps as may, from time to time, be necessary to maintain good conduct and discipline on the part of all members of the representative team or training camp. The said steps may include expulsion or removal from the training camp and de-selection from the team. They can take such action alone and without recourse to these Disciplinary Rules.
2. Where expulsion or removal of a member of the team or training camp is deemed necessary, such decision shall be communicated to the President of IABA and the Chief Executive Officer (C.E.O) of the IABA immediately and thereafter in writing. This communication may form the basis of the commencement of a formal disciplinary process by the Disciplinary Officer but, for the avoidance of doubt, nothing shall preclude action being taken to deselect or remove a boxer from a team or training camp pending such formal procedures.

#### **RULE 60. BETTING/ GAMBLING/MANIPULATING RESULTS**

1. The IABA takes betting and gambling very seriously. Anyone who engages in behaviour which could damage the integrity of boxing or conspires to influence a result incompatible with sporting ethics shall be sanctioned.
2. The following shall be subject to sanction:
  - a) participating directly or indirectly in betting or similar activities relating to boxing with a view to have a direct or indirect financial interest in such activities;
  - b) instructing someone to bet on their behalf;
  - c) using or providing others with information which is not publically available which could damage the integrity of boxing;
  - d) influencing or attempting to influence with a view to gaining an advantage for themselves or a third party;
  - e) failing to immediately and voluntarily inform IABA if approached in connection with activities aimed at influencing the course and/or results in boxing;

#### **RULE 61. GENERAL RULES ON SANCTIONS**

1. A Disciplinary Committee may issue a sanction regardless of whether an offence has been committed intentionally or negligently.
2. The following sanctions are applicable:

- a) fine
  - b) expulsion;
  - c) suspension;
  - d) ban from specific activities;
  - e) warning
  - f) reprimand
  - a) annulment of result
  - f) exclusion;
  - g) forfeit;
  - h) suspension from membership of the IABA;
  - i) such other sanction as the committee may deem appropriate.
3. Sanctions may be combined and partial suspended.
  4. The body issuing the sanction shall decide on the nature and extent of the sanction and any time periods which shall apply.
  5. The body may increase the sanction to be imposed as deemed appropriate if an infringement has been repeated.
  6. The suspension of a club shall operate to suspend every member of that club for the prescribed period, provided that, not less than four weeks after the date of commencement of suspension, any member may apply to the Disciplinary Committee for permission to join another club, and, provided the member was not an officer of suspended club and satisfies the Disciplinary Committee that he was personally innocent in the matters leading to the suspension of the club, he or she may have the suspension discharged against him.

#### **RULE 62. DISCIPLINARY BODIES**

1. The organs for the administration of discipline are:
  - a) The Disciplinary Officer
  - b) The Disciplinary Committee
  - c) The Appeals Committee
2. Members of the disciplinary bodies of IABA may not be held personally liable for any deeds or omissions relating to any disciplinary procedure.

#### **RULE 63. DISCIPLINARY COMMITTEE**

The Disciplinary Committee is authorised to sanction any breach of the rules of the IABA and its competitions which do not come under the jurisdiction of another body

#### **RULE 64. APPEAL COMMITTEE**

1. The Appeal Committee is responsible for:
  - a) deciding appeals against decisions of the Disciplinary Committee
  - b) deciding appeals against decisions of any other member body once all lower level appeals have been exhausted.

**RULE 65. DISCIPLINARY AND COMPLAINTS OFFICER (DCO)**

1. The Board shall appoint a Disciplinary and Complaints Officer who shall have a suitable background in disciplinary practice and who shall investigate any complaints or alleged breaches of the Rules. The Disciplinary and Complaints Officer shall have full autonomy in the execution of all duties and at all times shall remain impartial in disciplinary cases and shall conduct all duties without any influence from any employee, officer, director or member of IABA.
2. The Disciplinary and Complaints Officer is responsible for:
  - a) representing the IABA or nominating a person to attend on behalf of the DO in all disciplinary proceedings;
  - b) conducting investigations and/or charging persons or bodies with breach of rules or on foot of a complaint;
  - c) lodging appeals against decisions of the Disciplinary Committee if deemed necessary;
  - d) directing Clubs, County Boards, and Provincial Councils to instigate proceedings at local level if necessary;
  - e) settling disputes where appropriate;
  - f) directing that a matter is out of order;
  - g) providing overall guidance to all Members of IABA in relation to disciplinary hearings;
  - h) rolling out education and training to members of the Disciplinary Panel and to Member bodies of IABA on best practice and procedures in disciplinary matters.
3. County Boards and Provincial Councils shall nominate a person to act as a Disciplinary and Complaints Officer to investigate and handle disciplinary matters at provincial and county level.

**RULE 66 PROCEDURE OF DISCIPLINARY AND COMPLAINTS OFFICER**

1. The DCO shall initiate an investigation and/or set up a hearing if in the opinion of the DCO there are sufficient grounds to do so following initial assessment.
2. The DCO may from time to time delegate functions to such deputy as the DCO may appoint subject always to such deputy having the appropriate experience and subject to approval of the CEO.
3. Investigations are conducted by written and oral inquiries and by the examination of individuals if necessary. Expert opinion and/or reports from any person, department or any committee of the IABA may be sought and an inspection of documents or files may

be necessary. The DCO may conduct any enquiry deemed necessary in order to fully investigate a case.

4. Any person, failing to reasonably co-operate with an investigation of the DCO, may be referred to a Disciplinary Committee who may sanction accordingly.
5. On completing an investigation the DCO shall decide if a charge for breach of a Rule needs to be issued against anyone. In the event such a charge is brought, the case will be submitted for consideration to a Disciplinary Committee hearing. A case may be reopened by the DCO if new evidence emerges
6. The DCO shall issue a Notice of Disciplinary proceedings to the club or individual and if an individual, the Notice may be sent via the Secretary of that individual's club for their attention.
7. The Notice shall state the rule considered to have been breached and shall give a description of the alleged breach. The Notice shall invite the parties involved to respond by either:
  - a) Admitting the breach, or
  - b) Seeking a hearing.

Failure to respond within a period of seven days shall be considered to be an admission of the breach.

8. In exceptional circumstances the DCO may, following consultation with the Chair of the Disciplinary panel, impose an interim suspension prohibiting the recipient from competing or enjoying other privileges of membership pending the completion of the disciplinary proceedings. This may be required to protect the sport but is not any pre determination of the outcome of an investigation or disciplinary case. This Interim suspensions may be appealed.
9. Where a breach is admitted, the DCO shall present the case to the Disciplinary Committee for decision.
10. Where a hearing is sought by an individual or a club, or if the DCO decides a hearing is necessary, the DCO shall, within ten days of the charge issuing, notify the Chair of Disciplinary Panel who shall constitute a Disciplinary Committee to hear the matter.
11. The Chair of the Disciplinary Committee shall set a date for the hearing as soon as possible but no later than 28 days from the notification by the DCO.
12. The DCO shall notify all parties to the hearing and exchange all paperwork deemed appropriate to the parties involved in the case. The DCO shall conduct all correspondence and issue all instructions to relevant parties in advance of the hearing date.

#### **RULE 67. DISCIPLINARY PANEL MEMBERS**

1. A Disciplinary panel shall be formed which shall be made up of a mix of members of Central Council, members of the boxing community not otherwise members of Council, and qualified members of the legal profession. The Central Council shall agree and nominate suitable members from the Council to join the disciplinary panel. All other individuals may be proposed to the Board and their suitability shall be determined by the Board prior to being allowed to join the panel. Procedures shall be adopted to ensure members of this pool are appointed in a fair, equitable and transparent manner. The members of the disciplinary panel may not be employees of IABA or be Directors a member of the Board.
3. The Disciplinary Panel members shall be appointed for a renewable one (2) year period.
4. Members of each Disciplinary Committee and each Appeal Committee shall be drawn from the Disciplinary Panel based on their availability, independence and background, to meet the needs of each specific case.
5. A Chair shall also be appointed by the Board to act as a Chair of the Disciplinary Panel to advise and work with the DCO on any matter pertaining to these Disciplinary Rules or as otherwise required.
6. Each Disciplinary and Appeal committee which is set up to hear a case shall consist of a panel of three persons: one (1) member of Central Council, one (1) other boxing representative and at least one (1) member of the legal profession. If the DCO determines that the committee requires more than 1 legal representative the DCO may include additional legal representatives in place of the two non-legal committee members. The Chair of each Committee shall be the person from the legal profession.
7. Members of the disciplinary panel shall decline to participate in any hearing concerning a matter where there are grounds for questioning their impartiality, where there is perceived impartiality, if they are associated with one of the parties or have dealt with the case under different circumstances.

#### **RULE 68. HEARINGS**

1. Hearings shall be arranged by the DCO who shall appoint the secretary for every hearing. The secretary takes charge of the administrative work and minutes the hearing.
2. If the circumstances so require, the secretariat may arrange for the deliberations and decision-making to be conducted via telephone conference, videoconference or any other similar method.
3. All parties involved in the hearing must confirm to the DCO in writing the name and the role within, or relationship to the party, of all persons who will be attending the hearing on their behalf, or at their request within time limits as stated in the notification. The Disciplinary Chair shall have discretion to permit the attendance of any persons not confirmed within the stated deadlines.

4. The Disciplinary Chair, once appointed, can issue directions to the parties in respect of the hearing prior to proceedings commencing.
5. The Disciplinary Committee shall conduct the hearing in such a manner as it deems fit the circumstances.
6. At all times, the Disciplinary Committee, shall follow fair procedures, natural justice and shall hear both sides.
7. The DCO shall present the case for disciplinary action.
8. In all cases, a written statement from an appropriate official shall be accepted on face value and any question raised in relation to its accuracy shall be a matter for the Disciplinary Committee to consider.
9. The Disciplinary Committee shall determine the question of liability and/or penalty at a hearing by simple majority.
10. The DCO and Disciplinary Committee may request the attendance of any persons at a hearing. Failure to comply with any reasonable request may result in disciplinary action if deemed appropriate in the circumstances.
11. Any attendees must sign an attendance form.
12. The disciplinary bodies will have absolute discretion regarding proof.
13. The disciplinary bodies shall hear all witness evidence it considers relevant to the case. The disciplinary bodies may request a party or any other body to submit information or Documentation. Such a request shall be complied with.
14. The Disciplinary Committee may adjourn or suspend proceedings for further deliberation or to seek further or additional evidence or expert advice or where it is otherwise considered necessary to do so, provided an adjournment does not unduly prejudice any party. Following an adjournment the Disciplinary Committee must reconvene within ten days.
15. Parties may be represented at a hearing by a third party, but must appear personally where requested to do so by the disciplinary body.
16. All parties shall bear their own costs.
17. The decision may be issued and signed by the secretariat via fax and/or electronic mail and/or registered post in writing to all parties to the procedure within 10 days, of the decision of the Disciplinary Committee. In urgent matters the Chair may issue or direct the DCO to issue an oral decision in advance of the written notification.
18. The decision shall state the;
  - a) the composition of the committee

- b) the names of the parties;
- c) the terms of the decision, e.g.: date of coming into force;
- d) notice of the channels for appeal;
- e) where appropriate a summary of the facts and reasons for the decision.

Any omissions in the decision shall not invalidate the decision.

19. The IABA may decide to publish decisions on the IABA website or to issue press releases in relation to decisions. Such releases must be approved by the DCO in consultation with the Chair of the Disciplinary body involved. No other person shall make any public comment.
20. The disciplinary bodies must issue their decisions entirely independently. In particular, they shall not receive instructions from any other body or person in relation to decision making.
21. All proceedings and disclosures made in relation to a case remain confidential to the parties, the IABA, their representatives and/or persons or witnesses attending on their behalf save those matters agreed by the Chair to be released.

#### **RULE 69. APPEALS TO IABA**

1. Where any party to a Disciplinary Committee hearing is dissatisfied with a ruling of the Disciplinary Committee they may lodge an appeal within 10 days of the date the decision issues. Such appeal shall be sent by registered post addressed to the DCO of IABA with a copy of the decision being appeal against and all necessary paperwork and reasoning for the appeal.
2. Decisions issued by a Provincial Council may also be appealed to the Disciplinary Officer of IABA within 10 days of the date that decision issues in accordance with the procedures set out in (1) above.
3. At the appeal the Disciplinary Officer shall again represent IABA. In the case of an Appeal from a Provincial Council decision he shall attend and may present any information or positions on behalf of IABA.
4. The DCO may set out whatever time limits and procedures he deems necessary in processing the appeal subject always to the hearing being set up within 10 days of its receipt.
5. Appeals shall be run in accordance with the general provisions relating to hearings in these rules.
6. The Disciplinary Officer shall also be entitled to appeal a decision.

#### **RULE 70. ARBITRATION/ JUST SPORT IRELAND**

1. Any party dissatisfied with an Appeal Committee decision of IABA may appeal this decision to Just Sport Ireland (JSI) in accordance with the rules of JSI.



2. This rule shall also apply to every member. Each member is bound to refer any dispute or difference which remains unresolved after all internal avenues of appeal have been exhausted to JSI arbitration
3. The effect of this rule is to prohibit any party to such dispute or difference from commencing legal proceedings before the Courts.
4. The Disciplinary Officer shall also be entitled to appeal a decision.
5. Final appeals may be sent to the Court of Arbitration of Sport in Switzerland (CAS) subject always to all other avenues including Just Sport Ireland being exhausted and subject to the rules and jurisdiction of CAS to hear such Appeals.

**APPENDIX 1****PROVINCIAL COUNCILS**

Provincial Councils shall be bound by all of the Rules in this Rulebook unless specified otherwise in these rules. In addition to all the other aforementioned rules the following rules apply specifically to Provincial Councils:

1. The Provincial Councils of IABA are Leinster, Munster, Connacht and Ulster as set out and constituted under the aforementioned rules.
2. Only Clubs shall be entitled to vote at Provincial Council.
3. An election policy shall be prepared for Provincial Councils and followed for each election.
4. Each Provincial Council shall, upon formation and every two years, elect by ballot a President, Vice President, Secretary, Treasurer, Honorary Registrar, Medical Registrar and eight other members. Two representatives from each County Board with 35 Clubs or more and one representative from each other County Board shall also sit on each Provincial Council. For the avoidance of doubt no person shall hold more than one role at any one time
5. Once elected at provincial level the elected Provincial President may opt to take up their position on the Board or hold a special provincial election to elect another individual from its membership to take up this Director position on the Board. The Auditors of IABA shall oversee the election of the provincial presidents or the election of any member to replace the provincial president as a Director on the Board. Any person wishing to put themselves forward for consideration for election as President or as the Presidential replacement on the Board must firstly fulfil a skills eligibility criteria prior to the election. The skills eligibility criteria shall be determined by the Nominations Committee as set out in Rule 35.
6. The quorum for the meeting of the Provincial Council shall be 50% plus one of the total number of its membership. No meeting of the Provincial Council shall be deemed validly held unless a quorum shall be in attendance.
7. Any elected member of Provincial Council who without reasonable cause, absents themselves from three consecutive meetings of Provincial Council, shall be deemed to have resigned from office. In that event, the President of the Provincial Council shall fill the vacancy by co-option but such co-option shall be only valid until the next Convention of that body where the position will be filled by vote from the floor (in the event that it is not a scheduled voting year).
8. The Honorary Secretary of each Provincial Council shall furnish to the Secretary of the Central Council and the CEO within seven days of their election, a list showing the names and addresses of its officers and members together with a list of the County Boards, Clubs and the names of their Officers.

9. A Provincial Council may draft and enact rules/bye-laws; provided that such rules/bye-laws are not opposed to or inconsistent with the rules and constitution of IABA or the statutes of AIBA. A copy of such rules/bye-laws shall be forwarded to Central Council for approval. The said rules/bye-laws shall not be deemed valid unless the above conditions are fully satisfied and motioned and carried at the next convention. Rules/Bye-laws must be renewed annually.
10. A Provincial Council shall adopt its own set of rules which shall be consistent with the IABA Rules aforementioned. A copy of such rules and/or rules/bye-laws shall be forwarded to the Central Council and IABA and for evaluation and approval.
11. Each Provincial Council shall have a Child Protection Officer and comply with the requirements of Rule 36
12. Each Provincial Council shall have its own registration book in which the names and other relevant details of all its members are kept.
13. The Annual Convention of a Provincial Council shall be held no later than the 1<sup>st</sup> of October in each year.
14. The Annual Convention of a Provincial Council shall consist of the Officers and members of the Council together with three representatives from each County Board and one representative from each affiliated club in the Province.
15. The business and procedure at the Annual Convention of a Provincial Council including Election procedures shall be followed in so far as is practicable as for the meetings of Central Council. In the case of the Provincial Council it shall also receive the Statements of Accounts of County Boards at each Annual Convention. Election procedures for the four Provincial Councils shall follow the same procedure as the IABA in so far as possible and in line with the election policy.
16. Provincial Councils shall implement best practice in governance regarding setting maximum terms of office for all Provincial Council positions. For the 2019 elections and all elections thereafter Provincial Councils shall be required to set a maximum term of office of 3 x 2 year terms (being a maximum of 6 consecutive years) for all positions on the Provincial Council. For the avoidance of doubt any period served on a Provincial Council prior to this date shall not be counted. Persons may continue to be eligible for future elections if having served 6 consecutive years they step away for at least 24 months from Provincial Council. Provincial Councils shall also endeavour to put procedures in place to ensure diversity on the Provincial Council including gender diversity of those representing the Council. All persons elected or appointed to a Provincial Council shall sign a code of conduct.
17. A 51% majority of the clubs comprising a Province may demand an Extraordinary Convention of the Provincial Council. Central Council may also summon an Extraordinary Convention of a Provincial Council. All the procedures and rules applying to an Extraordinary Convention of the Central Council shall be followed for an Extraordinary Convention of a Provincial Council

18. A Provincial Council may:
- a) Organise Provincial Championships.
  - b) Grant permission for Inter-County competitions and for club tournaments in Counties where there are no County Boards.
  - c) Select representatives for the Province in Inter-Provincial competitions in accordance with the selection criteria
  - d) Arrange tournaments within the province for the development of boxing.
  - e) Appoint or sanction the appointment of duly qualified officials at Inter-County competitions and Provincial Championships.
  - f) Instigate a disciplinary process against a Club or County Board in accordance with the Disciplinary Procedures contained in Rule 57-70.
  - g) Appoint three delegates to attend meetings of Central Council. Such delegates must be selected from within the elected officers or the 8 elected members. Such delegates must be named individuals. No substitutes shall be allowed. Votes may only be cast by those delegates present. For the avoidance of doubt if only two delegates are present only two votes may be cast. No substitutes shall be allowed
  - h) With the approval of the Central Council and/or the Chief Financial Officer, request from any County Board or club under its jurisdiction the production of records and documents where necessary.
19. The Presidents of each of the four Provincial Councils shall attend Central Council meetings. The President may nominate a named member of the Provincial Council to attend all such meetings on their behalf for their term of office.
20. A Provincial Council shall furnish its accounts to the Chief Financial Officer of IABA when requested. Further, it shall furnish on written demand all or any of its records including all original bank account statements to the Chief Financial Officer of IABA and/or the Central Council.
21. The following shall be the duties of Officers of the Provincial Council
- The President shall;
- Preside over and conduct the proceedings at Annual Convention and all the meetings that may be held during the term of office.
  - Carry out duties in furtherance of the best interests of IABA.
- The Vice President shall;
- Preside at meetings that the President does not attend.
  - Carry out all duties in furtherance of the best interests of IABA.
- The Secretary shall;
- Ensure that the Provincial Council has in place an appropriately trained and qualified Child Protection Officer (CPO) at all times.
  - Prepare and present the minutes of all meetings of the Provincial Council
  - Present to meetings, deal with, and file correspondence as it relates to the Provincial Council.

- Prepare the Annual Report of the Provincial Council
- Consult with the President and draw up the agenda for each meeting.
- Inform the CEO of IABA and the National Secretary immediately of any correspondence or notification of any claim against the Provincial Council and provide reports to the CEO when requested.
- Carry out all duties in furtherance of the best interests of IABA.

The Treasurer shall;

- Receive, record and report the finances of the Provincial Council
- Discharge the liabilities of the club under its direction of the Provincial Council
- Record in an acceptable and permanent way all receipts and disbursements of the Provincial Council.
- Lodge, without delay, in the approved Provincial Council bank account, all monies received to the credit of the Provincial Council.
- Present the records of the Provincial Council for inspection or audit when required to do so by the Chief Financial Officer of IABA or Central Council as appropriate.

The Registrar shall;

- keep a register of certified officials (referees, judges etc.)
- keep records of prominent boxers.
- manage ringside judges and referees.
- record of all cups and trophies and their current locations.
- carry out duties in furtherance of the best interests of IABA.

The Medical Registrar shall;

- supervise the maintenance of medical records of boxers in their Provincial areas and will liaise with Medical Registrars of appropriate County Board and with doctors and the Medical Commission. Their primary duty is to promote high standards in the maintenance of Medical records for all boxers.
- Ensure the completed and stamped form from the local doctor is sent to the Provincial Medical Registrar for processing.
- carry out duties in furtherance of the best interests of IABA.

**APPENDIX 2****COUNTY BOARDS**

County Boards shall be bound by all of the Rules in this Rulebook unless specified otherwise in these rules. In addition to all the other aforementioned rules the following rules apply specifically to County Boards:

1. A County Board may be formed in any County in which there is at least three affiliated clubs. A joint County Board may be formed in any two or more counties within the same province in which there is at least four affiliated clubs, subject to sanction of the Provincial Council and the Central Council. County Boards must be subsequently approved as members by the Board of IABA
2. Only Clubs shall be entitled to vote at a County Board.
3. An election policy shall be prepared for County Boards and followed for each election.
4. At the formation of a County Board or Joint County Board the following procedure shall be observed.
  - (a) The relevant Provincial Council shall order a convention of the clubs of the proposed County Board or joint County Boards.
  - (b) A representative of the relevant Provincial Council, or a person authorised by it, shall preside at the convention at which two members may represent each club and each club shall have one vote.
  - (c) The convention shall elect by ballot the County Board Officers.
5. Each County Board shall, upon formation and every two years, elect by ballot a President, Vice President, Secretary, Treasurer and where appropriate an Honorary Registrar and Honorary Medical Registrar at their Convention. The officers together with any Honorary Registrar and Honorary Medical Registrar so elected, together with one representative from each affiliated club, shall constitute the County Board. For the avoidance of doubt no person shall hold more than one role at any one time
6. The quorum for the meeting of the County Board shall be 30% of the clubs of the County Board plus one. No meeting of the County Board shall be deemed validly held unless a quorum shall be in attendance.
7. Any elected member of a County Board who without reasonable cause, absents themselves from three consecutive meetings of the County Board, shall be deemed to have resigned from office. In that event, the President of the County Board shall fill the vacancy by co-option but such co-option shall be only valid until the next Convention of that body where the position will be filled by vote from the floor
8. When a County Board has been formed the County Board Secretary shall forward to the Secretary of the Provincial Council, the Central Council and the CEO a list of names and addresses of the officers and a list of the clubs forming the County Board.

9. A County Board may draft and enact rules/bye-laws; provided that such rules/bye-laws are not opposed to or inconsistent with the rules and constitution of IABA or the statutes of AIBA. A copy of such rules/bye-laws shall be forwarded to the relevant Provincial Council and to the Central Council for the approval of both bodies. The said rules/bye-laws shall not be deemed valid unless the above conditions are fully satisfied and motioned and carried at the next convention.
10. A County Board shall adopt its own set of rules which shall be consistent with the IABA Rules aforementioned. A copy of such rules shall be forwarded to the Provincial Council, Central Council and IABA and for evaluation and approval.
11. Each County Board shall have its own registration book in which the names and other relevant details of all its members are kept.
12. The Annual Convention of a County Board shall be held no later than the 7th of September in each year.
13. The Annual Convention of a County Board shall consist of the Officers of the County Board together with one representative from each affiliated club.
14. The business and procedure at the Annual Convention of a County Board shall be followed in so far as is practicable as for meetings of Central Council.
15. County Boards shall strive to incorporate best practice in governance regarding setting maximum terms of office for all County Board positions. For the 2019 elections and all elections thereafter County Boards shall be required to set a maximum term of office of 3 x 2 year terms (being a maximum of 6 consecutive years) for all positions on the County Board. For the avoidance of doubt any period served on a County Board prior to this date shall not be counted. Persons may continue to be eligible for future elections if having served 6 consecutive years they step away for at least 24 months from the County Board. County Board shall also endeavour to put procedures in place to ensure diversity on the County Board including gender diversity of those representing the County Board. All persons elected or appointed to a County Board shall sign a code of conduct.
16. A 51% majority of the clubs comprising a County may demand an Extraordinary Convention of the County Board. Central Council may also summon an Extraordinary Convention of a County Board. All the procedures and rules applying to an Extraordinary Convention of the Central Council shall be followed for an Extraordinary Convention of a County Board
17. Each County Board shall have a Child Protection Officer and comply with the requirements of Rule 53
18. A County Board may:
  - a) Adopt standing orders for its meetings and elections.
  - b) Organise County Championships
  - c) Promote and organise tournaments within the County.

- d) Organise inter-school or inter-college tournaments.
  - e) Grant permission for tournaments other than International, Inter-Provincial, Inter-County or “Charity” tournaments.
  - f) Select representatives for the County in Inter-County competitions, subject to Selection Criteria
  - g) Sanction the appointment of duly qualified referees, judges, timekeepers and other officials at Tournaments held under its jurisdiction.
  - h) Consider, and decide upon any objection or complaint lodged by any club or person under its jurisdiction.
  - i) Appoint representatives to attend meetings of superior bodies and to fill any vacant position, where necessary. Inquire into the working of any Club under its jurisdiction and order any necessary documents and records to be produced for examination.
  - j) Instigate a disciplinary process against a Club or any Member of the County Board in accordance with its own Disciplinary Procedures which should in so far as possible mirror procedures contained in Rule 57-70. Guidance may be given by the IABA for such matters. Appeals may be made by or against the County Board to the Provincial Council in accordance with the disciplinary procedures of the Provincial Council
18. A County Board shall furnish its accounts to the Chief Financial Officer of IABA when requested. Further, it shall furnish on written demand all or any of its records including all original bank account statements to the Chief Financial Officer of IABA and/or the Central Council and/or its Provincial Council.
19. The following shall be the duties of Officers of County Board
- The President shall;
- Preside over and conduct the proceedings at Annual Convention and all the meetings that may be held during the term of office.
  - Carry out duties in furtherance of the best interests of IABA.
- The Vice President shall;
- Preside at meetings that the President does not attend.
  - Carry out all duties in furtherance of the best interests of IABA.
- The Secretary shall;
- Ensure that the County Board has in place an appropriately trained and qualified Child Protection Officer (CPO) at all times.
  - Prepare and present the minutes of all meetings of the County Board
  - Present to meetings, deal with, and file correspondence as it relates to the County Board.
  - Prepare the Annual Report of the County Board
  - Consult with the President and draw up the agenda for each meeting.



- Inform the CEO of IABA and the National Secretary immediately of any correspondence or notification of any claim against the County Board and provide reports to the CEO when requested.
- Carry out all duties in furtherance of the best interests of IABA.

The Treasurer shall;

- Receive, record and report the finances of the County Board.
- Discharge the liabilities of the club under its direction of the County Board Officers.
- Record in an acceptable and permanent way all receipts and disbursements of the County Board
- Lodge, without delay, in the approved County Board bank account, all monies received to the credit of the County Board.
- Present the records of the County Board for inspection or audit when required to do so by the Chief Financial Officer of IABA or the relevant Provincial Council or Central Council as appropriate.
- Present to the County Board annually a statement showing the County Board's financial position.
- Carry out all duties in furtherance of the best interests of IABA.

The Registrar shall

- keep a register of certified officials (referees, judges etc.)
- keep records of prominent boxers.
- manage ringside judges and referees.
- record of all cups and trophies and their current locations.
- carry out duties in furtherance of the best interests of IABA.

### APPENDIX 3

#### CLUBS

Clubs shall be bound by all of the Rules in this Rulebook unless specified otherwise in these rules. In addition to all the other aforementioned rules the following rules apply specifically to Clubs:

1. Applications for affiliation shall be made in accordance with Rule 6.
2. An election policy shall be prepared for Clubs and followed for each election.
3. A club shall elect a President, Secretary and Treasurer, (one person per position) elected every two years together with club members all of whom shall be named on the affiliation form. For the avoidance of doubt no person shall hold more than one role at any one time in the Club.
4. A club shall draft and adopt rules to govern the activities of the club and its members. Such rules should not be opposed to, or inconsistent with, the rules of the IABA or the Memorandum and Articles of the Company. A copy of such rules shall be forwarded to the County Board, Provincial Council and the Central Council for evaluation and approval.
5. A copy of the Rules shall be made available to every member of a Club. Every Club has the right to suspend a member who offends against the Club rules.
6. Clubs shall strive to incorporate best practice in the governance of their club.
7. Each club shall have a Child Protection Officer and comply with the requirements of Rule 36.
8. Every affiliated club shall register its colours and no two clubs may have the same name or colours. In the event of a dispute over colours etc, the longer affiliated club shall have the first claim.
9. A club shall have premises suitable for training of boxers and shall make them available for inspection on demand, by a duly authorised nominee of a governing body.
10. Boxers' club coaches shall do the corners when they are participating in "home" internationals. In the event of the club coach not being available a National coach will be the substitute.
11. A 51% majority of members comprising a Club may demand an Extraordinary Convention of the Club.

12. The Annual Convention of a club shall be held no later than the 7th of September in each year.
13. The business and procedure at the Annual Convention of a Club shall include Elections.
14. A club shall be held responsible by the IABA for the conduct of its members and supporters and also for the efficiency of the arrangements and conduct of tournaments held under its auspices.
15. Each club shall have its own registration book in which the names and other relevant details of all club members are kept. In addition, a club shall maintain an incident book in which any irregular episodes or activities are recorded.
16. Boxers' club coaches shall do the corners when they are participating in 'home' internationals. In the event of the club coach not being available a National coach will be the substitute.
17. Every club should strive to have a person trained in First Aid.
18. The months of July and August are the designated months for boxers to transfer between clubs. Outside of these months, transfers may only be granted in exceptional circumstances, e.g. change of address. Club disciplinary procedures will not constitute exceptional circumstances. In **all** cases of transfer, the prescribed form (Appendix 1) must be completed by the boxer and both clubs and submitted to the immediate governing body of the new club, together with the boxer's Record Card.
19. In all cases of a boxer or Coach transferring to a new club, the prescribed form shall be completed, submitted to, and approved by the immediate governing body before it becomes effective.
20. A club boxer having given their consent to take part in a contest must endeavour to fulfil their engagement unless prevented from doing so by exceptional circumstances. In such circumstances the earliest possible notice should be given to the promoting club or body
21. A club organising a tournament shall, before advertising the details of the programme submit the proposed programme insofar as it is known, to and obtain the permission of the immediate governing body.
22. A club, or a member of a club, shall not assist in the promotion of, or participate in, a tournament or contest not sanctioned by the immediate governing body be it the County Board, the Provincial Council or the Central Council as appropriate.
23. Members of the I.A.B.A. Ltd who participate or assist in any way at a tournament which has not been sanctioned shall face disciplinary action.
24. A tournament to include a boxer or boxers from outside Ireland shall not be arranged without the permission of the Central Council. Similarly, an invitation to box outside Ireland shall not be accepted without the sanction of the Central Council.

25. Clubs shall seek permission from the immediate governing body when travelling outside the County and within the Province. Clubs shall seek County and Provincial approval before travelling outside their Province.
26. Unless the proceeds are devoted to the objects of the IABA, permission for tournaments shall not be granted except with the specific sanction of the Central Council.
27. Regulations regarding Disciplinary Procedures are included in Rule 57-70.
28. The following shall be the duties of Officers of Clubs

The Club President shall;

- Preside over and conduct the proceedings at its Annual Convention and all the meetings that may be held during their term of office.
- Carry out duties in furtherance of the best interests of IABA.

The Club Secretary shall;

- Ensure that the Club has in place an appropriately trained and qualified Child Protection Officer (CPO) at all times.
- Prepare and present the minutes of all meetings of the Boxing Club.
- Present to meetings, deal with, and file correspondence as it relates to the Boxing Club.
- Prepare the Annual Report of the Club.
- Consult with the President and draw up the agenda for each meeting.
- Inform the CEO immediately of any correspondence or notification of any claim against the Club and provide reports to the CEO when requested.
- Ensure that all members have complied with Garda Vetting procedures.
- The Club Secretary shall carry out duties in furtherance of the best interests of IABA.

The Club Treasurer shall;

- Receive, record and report the finances of the club.
- Discharge the liabilities of the club under its direction of the Club Officers.
- Record in an acceptable and permanent way all receipts and disbursements of the Club.
- Lodge, without delay, in the approved Club bank account, all monies received to the credit of the Club.
- Present the records of the Club for inspection or audit when required to do so by the Chief Financial Officer of IABA or the relevant County Board, Provincial Council or Central Council as appropriate.
- Present annually a statement showing the Club's financial position.
- Carry out duties in furtherance of the best interests of IABA.