



## **Irish Athletic Boxing Association (IABA)**

### **Management Accountant**

The Irish Athletic Boxing Association (IABA) is the National Governing Body of Sport responsible for the development and management of the sport of amateur boxing in Ireland. A vacancy exists for a talented and ambitious individual to join our finance team. This is a varied role with responsibility for Management Accounts and you will also be involved in project work.

This role will initially be a 6-month fixed term contract with possible extension and will operate under a hybrid model.

#### **ROLE AND PURPOSE OF THE POSITION**

This is a pivotal role and reports directly into the Head of Finance in leading the month end close process, year-end audit, statutory reporting and owning the finance systems. This will include specific responsibility for the development and co-ordination of activity based revenue/cost budgets, the identification of value for money opportunities and supporting strategic and operational planning.

This is an ideal opportunity for a highly motivated, organised individual with a wide range of relevant post-qualification experience.

#### **ESSENTIAL CRITERIA**

- Highly motivated qualified Accountant with a 'hands on approach', with a high degree of commercial awareness with excellent analytical, technical and IT skills.
- Strong account preparation and business analysis experience required.
- Pro-active, self-starter with the ability to work on own incentive.
- Excellent communicator with strong interpersonal and problem-solving skills.
- Strong attention to detail and the ability to multi-task.

## KEY RESPONSIBILITIES

- Production of monthly and annual management accounts to agreed deadlines
- Work with Business Unit Managers to develop and maintain suitable reporting systems which enable senior management to make informed strategic decisions
- Monitoring income and expenditure against revenue and budgets on a monthly basis;
- Ensuring all essential information is captured at month end to provide for quality information within the monthly financial reports;
- Variance analysis against budget
- Production of Cashflow forecasts
- Integration of operational data and financial data for planning, forecasting, and analytical purposes
- Working with auditors to complete audit
- Assisting with system improvements
- Candidates should note that this list is not an exhaustive list and is subject to change as the job requires.

### **Note to all applicants:**

\*Only those applicants who clearly demonstrate, by example, how they meet the essential criteria will go forward to the next stage in the recruitment and selection process.

Suitable candidates should apply in writing with a letter and current CV to [hr@iaba.ie](mailto:hr@iaba.ie)

Closing date for applications is 31<sup>st</sup> December 2022.